

PUBLIC MEETING OF COUNCIL
February 24, 2022

A Public Meeting of Council of the Town of Stephenville was held on February 24, 2022 @ 7:01pm in the council chambers and was livestreamed.

Present	Tom Rose	Mayor	
	Susan Fowlow	Deputy Mayor	
	Laura Aylward	Councillor	(virtual)
	Tracy Boland	Councillor	(virtual)
	Tristan Hulan	Councillor	
	Lenny Tiller	Councillor	
	Myra White	Councillor	(virtual)
Staff:	Mike Campbell, Town Manager		
	Jennifer Brake, Town Clerk		(virtual)

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 22- 48 Tiller/Hulan

That the Agenda of the Public Meeting of Council of February 24, 2022, be adopted as circulated.
Carried Unanimously

APPROVAL OF THE MINUTES

Public Meeting of Council

Motion No. 22- 49 Fowlow/Aylward

That the Minutes of the Public Meeting of Council for February 10, 2022, be adopted as circulated.
Carried Unanimously

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

None

COMMITTEE REPORTS

FINANCE COMMITTEE

Property Tax

Motion No. 22- 50 Fowlow/Hulan

It was the recommendation of the Finance Committee that property tax write offs totaling \$36,447.88 be approved.
Carried Unanimously

Water & Sewer Tax

Motion No. 22- 51 Fowlow/Tiller

It was the recommendation of the Finance Committee that Water & Sewer Tax adjustments in the amount of \$648.00 be approved.
Carried Unanimously

Business Tax

Motion No. 22- 52 Fowlow/Boland

It was the recommendation of the Finance Committee that business tax adjustments in the amount of \$10,515.61 be approved.

Carried Unanimously

Accounts Payable Listing for January 2022

Motion No. 22- 53 Fowlow/Tiller

It was the recommendation of the Finance Committee that the Accounts Payable listing for January 2022 totaling \$ 479,512. 02 be approved.

Carried Unanimously

Request for Operating Subsidy- Caribou Curling Club

Motion No. 22- 54 Fowlow/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville provide a grant to the Caribou Curling Club equivalent to electrical costs from January 01, 2022 to October 31, 2022, up to maximum of \$10,000. Invoices must be submitted to the Town office.

Carried Unanimously

Authorization to Travel - FCM Annual Conference & Trade Show 2022

Motion No. 22- 55 Fowlow/Boland

It was the recommendation of the Finance Committee that all members of council be approved for out of province travel to attend Federation of Canadian Municipalities Annual Conference and Trade Show.

Carried Unanimously

Award of Tender- RFP 2022-001

Motion No. 22- 56 Fowlow/White

It was the recommendation of the Finance Committee that the Town of Stephenville award the Tender for Half (½) Ton Crew Cab 4x4 to Hickman Motors Limited in the amount of \$44,281.00 plus applicable taxes.

Carried Unanimously

PLANNING & TRAFFIC COMMITTEE

Barrie Fowlow- 2 & 4 West Street

Motion No. 22- 57 Hulan/Boland

Request for permission to consolidate 2 parcels of land, 2 West Street & 4 West Street, into one parcel of land to be named 2-4 West Street, as per letter attached.

It was the recommendation of the Planning and Traffic Committee that this request be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Bruce Roberts- 15 & 21 Alabama Drive

Motion No. 22- 58 Hulan/Tiller

Request for a permit to drill boreholes on the property located at 15 & 21 Alabama Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Stephenville Professional Ltd. 90-94 Queen Street

Motion No. 22- 59 Hulan/Aylward

Request for a permit to replace existing pylon with new signage using the existing poles and structure on the property located at 90-94 Queen Street.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Devon Brake- 31A St. Clare Avenue

Motion No. 22- 60 Hulan/White

Request for a permit to operate a home-based business to offer administrative & occupational health & safety services at the residence located at 31A St. Clare Avenue.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

BY-LAWS AND REGULATIONS

Mayor advised council will be reviewing the bylaws and regulations.

UNFINISHED BUSINESS

None

NEW BUSINESS

Accessibility Advisory Committee

Councillor Tiller stated the first meeting of the committee was held on Feb 21, 2022. It's the mandate of the committee that the town be accessible to all residents and provide equal access to individuals with disabilities visible and non-visible. The Term of References for the committee is attached and part of the minutes.

Mayor Rose

Mayor Rose stated the YMCA was contacted by the provincial government to discuss funding opportunities available for advanced day care. and he will be attending the meeting next week.

Our hearts and prayers are with Ukraine. He noted the Bay St. George area between Maidstone and Stephenville has the largest Ukrainian presence in the province.

Overpass Minnesota Drive

Municipal affairs will be evaluating a product called Timberframe, for the reconstruction of the bridge. Noting a member of management, and himself will participating in the meeting.

CBC News Article – Dymond Group

The Mayor commented on the new article about Dymond Group printed by CBC News, and he questioned the legitimacy of some of the information. He stated this is a private deal between a private corporation and the Stephenville Airport Corporation, stating he is confident in the file and that a deal is weeks away.

Dr. McComiskey is advertising the towns recruitment package to help attract family physicians at his clinic.

Minister Gudie Hutching announced almost \$400,000 in funding for the Stephenville Airport.

Two pieces of equipment: 1. Sweeper 2. Friction Tester.

Green Initiatives Funding

The Town has submitted two projects for consideration.

1. New Curling Rink at the Stadium \$ 5 Million
2. YMCA Upgrades \$ 2 Million.

Councillor Aylward

Councillor Aylward stated she received a copy of the three-page letter that was written to the Minister from the Chair of the Airport Board. The letter was addressing the issue that the Stephenville airport was not included in the funding announcement from government. Mayor Rose added the manager of the airport has a meeting scheduled with the Minister to further discuss this issue.

She participated in a two hour zoom meeting with Western Health officials for Community Partnership - Strategic plan.

Deputy Mayor Fowlow.

Deputy Mayor indicated she attended the Urban Municipalities Committee Meeting (UMC), noting the past representative for council was the late Councillor Tobin. She noted the committee spoke highly of him. Topics of discussions included: code of conduct, MNL/CNA course, ATV Routes, Care Takers mode, Regionalization, Budget, Waste Management, and Marine Atlantic Rates.

Councillor Boland

Winter Carnival February 25 – March 1, 2022.

Lots of events planned at the Stephenville Dome and throughout the weekend. Tuesday Night the Kinsmen will announce the winner of the shed during Gold Rush.

NOTICE OF MOTION

None

ADJOURNMENT

Motion No. 22- 61 Tiller/Boland

There being no further business, the meeting adjourned at 7:45 pm.

Carried Unanimously