

PUBLIC MEETING OF COUNCIL MINUTES

June 16, 2022

A Public Meeting of Council of the Town of Stephenville was held on June 16, 2022 @7:04 pm in the council chambers and was livestreamed.

Present	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor – joined meeting virtual
	Laura Aylward	Councillor (arrived 7:09)
	Tracy Boland	Councillor
	Tristan Hulan	Councillor
	Lenny Tiller	Councillor
	Myra White	Councillor

Staff: Colin Maddock, Town Manager- Acting Town Clerk

Mayor Rose recognized Land Acknowledgement and read the following:

“We respectfully acknowledge the land on which we gather as the ancestral homelands of the Beothuk whose culture has now been erased forever. We also acknowledge the island of Ktaqmkuk (Newfoundland) as the unceded, traditional territory of the Beothuk and the Mi'kmaq. And we acknowledge Labrador as the traditional and ancestral homelands of the Innu of Nitassinan the Inuit of Nunatsiavut and the Inuit of NunatuKavut .We recognize all First Peoples who were here before us, those who live with us now, and the seven generations to come. As First Peoples have done since time immemorial, we strive to be responsible stewards of the land and to respect the cultures, ceremonies, and traditions of all who call it home. As we open our hearts and minds to the past, we commit ourselves to working in a spirit of truth and reconciliation to make a better future for all.”

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 22-159 White/Tiller

That the Agenda of the Public Meeting of Council June 16, 2022 be adopted as circulated.

Carried Unanimously

MINUTES

Public Meeting of Council May 19, 2022

Motion No. 22-160 Boland/Hulan

That the Minutes of the Public Meeting of Council for May 19, 2022 be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

None

COMMITTEE REPORTS

Finance Committee

Remission of Tax

Motion No. 22-161 White/Tiller

It was the recommendation of the Finance Committee that Remission of Tax in the amount of \$2037.83 and refunds of \$481.40 be approved.

Carried Unanimously

Business Tax

Motion No. 22-162 White/Hulan

It was the recommendation of the Finance Committee that Business Tax Adjustments in the amount of \$738.75 and refunds of \$738.75 approved.

Carried Unanimously

Expense Cheque Listing for May 2022

Motion No. 22-163 White/Tiller

It was the recommendation of the Finance Committee that the Expense Cheque Listing for May 2022 totaling \$ 369,614.32 be approved.

Carried Unanimously

Councillor Aylward joined the meeting@7:09pm

Accounts Payable Listing for May 2022

Motion No. 22-164 White/Boland

It was the recommendation of the Finance Committee that the Accounts Payable listing for May 2022 totaling \$263,740.00 be approved.

Carried Unanimously

Request for Grant- 102-106 Main Street

Motion No. 22-165 White/Aylward

It was the recommendation of committee that the Town of Stephenville will provide a grant to the Business Improvement Association for Kin Square located at 102-106 Main Street in the amount of \$39,000.00.

Carried Unanimously

Request for Grant- Walk-A-Way Parks & Trails

Motion No. 22-166 White/Tiller

It was the recommendation of the Finance committee that the Town of Stephenville give a grant in the amount of \$ 15,000 to the Walk-a-Ways Park and Trails.

Carried Unanimously

Award of Tender, Lease Backhoe 2022

Motion No. 22-167 White/Hulan

It was the recommendation of the Finance Committee that the Town of Stephenville award tender for Backhoe Lease to the lowest Bidder Brandt Tractor for the monthly lease price of \$3,168.07 HST included.

Carried Unanimously

Award of Tender, Asphalt

Motion No. 22-168 White/Boland

It was the recommendation of the Finance Committee that the Town of Stephenville award tender for Asphalt to the lowest bidder Western Paving Ltd for the following prices:

Asphalt only: \$180/ton

Asphalt recapping under 500 ton: \$245/ton

Repairs prepped by bidder: \$385/ton

Repairs prepped by Town: \$255/ton

Carried Unanimously

Request for Grant- Royal Canadian Legion-Retention Western Health

Motion No. 22-169 White/Boland

It was the recommendation of the Finance Committee Town of Stephenville approve a grant in the amount of \$90,000 to the Royal Canadian Legion to deliver program benefits for Western Health Retention Program benefits.

Carried Unanimously

Adoption, Consolidated Financial Statements for Period Ending December 31, 2021 and Annual Expenditure Report, Local Government Tax Funding Agreement for the Year Ended December 31, 2021

Motion No. 22-170 White/Boland

It was the recommendation of the Finance Committee that the Consolidated Financial Statements for the period ended December 31, 2021 and Annual Expenditure Report, Local Gas Tax Funding Agreement for the Year ended December 31, 2021 be adopted.

Carried Unanimously

Adoption of Tax Recovery Plan for Year Ended December 31, 2021

Motion No. 22-171 White/Aylward

That the recommendation of the Finance Committee be accepted and the adoption of the Tax Recovery Plan for year ended December 31, 2021, be approved.

Carried Unanimously

Request for Grant, Stephenville Airport Corporation

Motion No. 22-172

White/Fowlow

Councillor Boland left the council chambers and returned after the vote.

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant to the Stephenville Airport Corporation in the amount of \$ 30,963 for June operations expenses plus additional \$19,037 for June WASCO contract Fees for a total amount of \$ 50,000.

Councillor Tiller requested to amend the motion as per section 203 Municipalities Act to give the Stephenville Airport Corporation a \$50,000.00 interest free loan payable upon the sale of the airport. In response the Mayor stated we are not permitted to issue loans and it would be in violation of the act. The motion to amend was not seconded.

In Favor: Mayor Rose, Deputy Mayor Fowlow, Councillor Hulan, Councillor Aylward, Councillor White

Opposed: Councillor Tiller

Motion Carried.

Request for Sponsorship Luncheon, Cross Canada Tour National Association of Automobiles

Motion No. 22-173

White/Tiller

It was the recommendation of the Finance Committee that the Town of Stephenville sponsor luncheon for the Cross Canada Tour of the National Association of Automobiles event in the amount of \$2,100.00 The event will take place in Stephenville on July 6, 2022.

Carried Unanimously

Approval of Workplace Health & Wellness Policy

Motion No. 22-174

White/Boland

It was the recommendation of the Finance Committee that the Town of Stephenville adopt Workplace Health & Wellness Policy.

Carried Unanimously

Approval to Amend Travel Policy

Motion No. 22-175

White/Tiller

It was the recommendation of the Finance Committee that the Town of Stephenville approve the Travel Policy as amended.

Carried Unanimously

Approval to Sign Agreement – ACOA Regional Economic Growth through Innovation Program

Motion No. 22-176

White/Aylward

It was the recommendation of the Finance committee that the Town of Stephenville sign agreement with Atlantic Canada Opportunities Agency under the Regional Economic Growth through Innovation Program for Rediscover Main Street Initiative. This will be cost-shared program, with ACOA funding 80% and the Town of Stephenville share of 20% totaling \$31,261.00.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

93-45 Little Port Harmon – LPH (Paul O’Reilly)

Motion No. 22-177 Aylward/Tiller

Request for a permit to operate an Airbnb from the property located at 93-45 Little Port Harmon.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulation and approval of Service NL.

Carried Unanimously

19 Oregon Drive – Acadian Hotel

Motion No. 22-178 Aylward/White

Request for a permit to install a 30 x 60” business sign at rear entrance of building and add additional parking stalls at front of business located at 19 Oregon Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulation.

Carried Unanimously

120 Carolina Avenue – 10503 Newfoundland Limited

Motion No. 22-179 Aylward/Hulan

Request for a permit to repave front section of asphalt 40 x 30’ and pave new section 50 x 9’ as per sketch submitted, on the property located at 120 Carolina Avenue.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulation.

Carried Unanimously

19 Oregon Drive – Acadian Hotel

Motion No. 22-180 Aylward/Boland

Request for a permit to repair asphalt at rear of building located at 19 Oregon Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

139-169 Queen Street – White’s Construction

Motion No. 22-181 Aylward/Hulan

Request for outline planning permission, as per letter attached, to construct 150–200-unit seniors complex on land located at 139-169 Queen Street.

It was the recommendation of the Planning and Traffic Committee that this request for outline planning permission be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

Annual Pride Parade – BSG Pride Committee

Motion No. 22-182 Hulan/Boland

The BSG Pride Committee is requesting permission to host Pride Parade Sunday, June 26, 2022. The parade will depart from Killick Café on Main Street and proceed to Main and Queen Street then turn onto St. Georges Avenue and end at Lions Club on Woodland Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Minnesota Drive – Stephenville Shooting Club

Motion No. 22-183 Aylward/Fowlow

Mayor Rose being an executive board member, declared conflict of interest and left the council chambers and returned upon conclusion of the motion.

Request for a permit to construct a pistol range 10' x 36'to be utilized as a shooting platform on the property located at Minnesota Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulation, and approval of Service NL.

Motion Carried

76 Main Street – Backyard Liquidation

Motion No. 22-184 Aylward/White

Request for a permit to complete exterior renovations and signage at front of business located at 76 Main Street.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

57 Prince Rupert Drive – 72351 Newfoundland & Labrador Inc O/A Reliable Ambulance Service

Motion No. 22-185 Aylward/Hulan

Request for a permit to operate an ambulance business on the property located at 57 Prince Rupert Drive to accommodate an ambulance base and storage of ambulance vehicles.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulation and approval of Service NL.

Carried Unanimously

10-14 Utah Drive – Newfoundland Power

Motion No. 22-186 Aylward/Hulan

Request for a permit to dig hole to install new flagpole on the property located at 10-14 Utah Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

2 Wheelers Road, Noel's Pond – Melbourne Olson

Motion No. 22-187 Aylward/Tiller

Request for a permit to operate a mini-bandsaw mill for personal use on the property located at 2 Wheelers Road, Noel's Pond.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

7 Walsh Avenue – Jon Organ

Motion No. 22-188 Aylward/Boland

Request for a permit to construct a fence, as per sketch submitted, on the property located at 7 Walsh Avenue.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

57-61 West Street – Lannon Holdings Inc.

Motion No. 22-189 Aylward/Hulan

Request for a permit to construct a chain-link fence at rear of building, as per sketch submitted, on the property located at 57-61 West Street.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Greater NL Partnership

Motion No. 22-190 Aylward/White

Councillor Boland declared conflict of interest and left the council chambers and returned upon conclusion of the motion.

Let it be Resolved that the Town of Stephenville sign a letter of intent with Greater NL Partnership to support the initiative to provide ten million dollars to develop fire services.

Mayor Rose – stated the town received legal option that the letter of intent on a corporate guarantee was permissible, and the Town of Stephenville has no financial constraints tied to this agreement.

Councillor Tiller – stated the commitment of the corporate guarantee to support a fire hall is not legal binding with a letter of intent. The town should have a corporate guarantee certificate which will provide legal ratification if required.

Mayor Rose responded, the corporate guarantee from a company that will transfer millions into the airport that is in debt, old infrastructure, needed upgrades for compliance with transport Canada. The town will collect taxes from a private sector business, and the tax regime is the town's safeguard.

In Favor: Mayor Rose, Deputy Mayor Fowlow, Councillor Hulan, Councillor Aylward, Councillor White
Opposed: Councillor Tiller
Motion Carried.

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Councillor White

She acknowledged the Town Managers' dedication as he leads the council forward.

Councillor Boland

Southwest Coast SPCA presents Music Fest 2022. Event will take place July 22, 2022 @ 7pm, with performances from five local bands. Tickets are available from Byrnes Shoes, The Paint Shop and Debbie's Video \$20.00.

Councillor Aylward

Courthouse

Councillor Aylward stated she is surprised we are not hearing from the MHA about the courthouse. A new courthouse was promised in 2014 not the renovation of an old building, which generally will cost more once the renovation starts. Councillor Hulan suggested to contact the MHA and the Minister to request a cost comparison, along with certified engineer draft. Mayor Rose suggested to contact the MHA to arrange a meeting with Minister of Transportation where our questions can be directed and answered. Deputy Mayor Fowlow proposed to also include Minister of Justice, as it appears this was a bureaucratic decision and the availability of a building. Those who are involved in providing services to the courthouse was never consulted. If you talk to the professions who are involved in providing services around courthouse functions, there are a host of reasons why the courthouse should not be moved away from the service providers. Councillor Hulan also in support stating, you are taking a service out of the hub of the region and making it less accessible to those needing the services and also the service providers, furthermore winter road conditions make it less accessible. Mayor Rose indicated it's not good leadership on a political level when you take services from one community to place in another.

Councillor Aylward also noted council needs to keep advocating for new medical clinic.

She acknowledged the passing of long-time businessman Aaron Gallant at the age of 94. Mayor Rose sent his condolences to the Gallant Family

NOTICE OF MOTION

None

ADJOURNMENT

Motion No. 22- 191 Tiller/Boland

There being no further business, the meeting adjourned at 8:12pm.

Carried Unanimously