

**MINUTES
PUBLIC COUNCIL MEETING
October 20, 2022**

A public council meeting held at the Town of Stephenville Town office on Thursday October 20, 2022. The meeting was also live streamed.

Present	Susan Fowlow	Deputy Mayor, Chairperson
	Laura Aylward	Councillor
	Lenny Tiller	Councillor
	Myra White	Councillor

Staff: Colin Maddock, CAO/Acting Town Clerk

Absent:	Tom Rose	Mayor
	Tracy Boland	Councillor
	Tristan Hulan	Councillor

CALL TO ORDER

Deputy Mayor Susan Fowlow called the meeting to order called the meeting to order at 7:15 PM

APPROVAL OF AGENDA

22-316 White/Tiller
Be it resolved that the agenda be approved as presented.
In Favor: 4
Opposed: 0 Motion Carried Unanimously

APPROVAL OF MINUTES

22-317 Tiller/White
Be it resolved that the minutes of October 6, 2022, public council meeting be approved as presented.
In Favor: 4
Opposed: 0 Motion Carried Unanimously

MATTERS ARISING FROM MINUTES

NONE

PROCLAMATIONS AND DELEGATIONS

Small Business week October 17th - 21st

COMMITTEE REPORTS

FINANCE COMMITTEE

Councillor White presented the recommendations from the finance committee meeting held on October 18, 2022.

Approval to Award, Request for Proposal- Website Design

22-318

White/Aylward

Be it resolved that Council award the contract to Loop as the provider of a new website and app design services for the Town of Stephenville in the amount of \$17,325.

In Favor: 4

Opposed: 0

Motion Carried Unanimously

Approval to Submit Application, Municipal Infrastructure Cost-Shared Funding Programs for Municipal Capital Works Program and Investing in Canada Infrastructure Program

22-319

White/Tiller

Be it resolved that Council give approval to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$8,288,061.00, The Town of Stephenville agrees to provide its share of the cost-shared funding \$1,657,612.00 for the projects should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Stephenville.

In Favor: 4

Opposed: 0

Motion Carried Unanimously

Approval to Award, Request for Proposal- Organizational Review

22-320

White/Aylward

Be it resolved that Council award the contract to provide comprehensive Organizational Review of the Town of Stephenville structure to LW Consulting. The review involves an analysis of the organizational structure in relation to corporate, departmental and management responsibilities, job descriptions and workload, in the amount of \$12,500.

In Favor: 4

Opposed: 0

Motion Carried Unanimously

PERMITS AND MUNICIPAL PLAN

Councilor Aylward presented the recommendations from the Planning and Traffic committee meeting held on October 18, 2022.

200 Massachusetts Drive- Harmon Seaside Links

22-321 Aylward/White

Be it resolved approval to complete two washroom renovations to create accessibility on the property located at 200 Massachusetts Drive.

In Favor: 4

Opposed: 0 Motion Carried Unanimously

42-56 Georgia Drive – George Petric Holdings Limited

22-322 Aylward/Tiller

Be it resolved approval to re-build fire damaged apartment at the building located at 42-56 Georgia Drive.

In Favor: 4

Opposed: 0 Motion Carried Unanimously

83 Georgia Drive- Samkat Holdings Inc.

22-323 Aylward/Tiller

Be it resolved approval to remove eavestrough and replace rotted wood, install new metal fascia and soffit on building and replace 5 windows in apartment on upper level located at 83 Georgia Drive.

In Favor: 4

Opposed: 0 Motion Carried Unanimously

26-32 Georgia Drive-Alphonsus Jesso

22-324 Aylward/Tiller

Be it resolved approval to operate an Airbnb from the building located at 26-32 Georgia Drive.

In Favor: 4

Opposed: 0 Motion Carried Unanimously

141 Hansen Memorial Highway- Jehovah's Witnesses

22-325 Aylward/White

Be it resolved approval to repair drain ditch on the property located at 141 Hansen Highway.

In Favor: 4

Opposed: 0 Motion Carried Unanimously

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

Councilor Aylward:

Spoke to the issue of Pitbulls and intimidating dogs in the Town. Councillor Aylward requested and acquired a copy of the dangerous animal's regulation from the Town of Corner Brook. The CAO will examine how a similar regulation might be applied in Stephenville and report back to council at the next meeting,

NEW BUSINESS

Councilor Aylward:

Informed that she had attended the 50th Anniversary of the Sir Thomas Roddick Hospital Auxiliary on the 2nd October. Mrs. Payton a longtime friend of the auxiliary (99 year young) was present. The event was well done.

Informed that she had attended the Stakeholder Appreciation on 19th October of the CBDC and spoke on behalf of the town.

Informed that the Sir Thomas R. Hospital Radiothon will not go ahead this year. Normally the event takes in \$30K/\$35K. The goal of the event was a new ultrasound, and endoscope and 5 new beds. Anyone who wishes to make a donation can come to the office of the foundation at the hospital between 1PM-3PM on Thursday's. Businesses who wish to make a donation can also call the office to set a time. 29/30 October between 1-3 PM, there will be a flea market in aid of the hospital foundation.

She spoke to the issue of Doctor Shortages stating the Doctor in Cape St. George and the Doctor in Lourdes will be retiring. She additionally informed that there will be a briefing and update from Western Health on 26th October at 2 PM.

Councillor Tiller:

Reminded the community that Monday 31st October is Halloween, and asked residents to be particularly careful on that night.

Deputy Mayor Fowlow:

Informed council that the Mayor and staff member are returning from South Carolina where they have been working on the planning on a PBS series involving Stephenville, which will see the Town receiving significant free publicity and marketing.

NOTICE OF MOTION

None

ADJOURNMENT

22- 326

Tiller/White

Resolved that since there is no further business the meeting adjourned at 8:00pm

Carried Unanimously