

**PUBLIC MEETING OF COUNCIL  
OCTOBER 22, 2020**

A Public Meeting of Council of the Town of Stephenville was held on October 22, 2020 @ 12:06 pm in the Council Chamber and was livestreamed.

Present:	Tom Rose	Mayor Chairperson
	Susan Fowlow	Deputy Mayor
	Laura Aylward	Councillor
	Mark Felix	Councillor
	Don Gibbon	Councillor
	Maurice Hynes	Councillor (arrived 12:07pm)
	Mike Tobin	Councillor

Staff: Mike Campbell, Town Manager, Acting Town Clerk

**CALL TO ORDER/ADOPTION OF AGENDA**

Motion No. 20-317 Gibbon/Felix

That the Agenda of the Regular General Meeting of October 22, 2020 be adopted as circulated.

Carried Unanimously

**MINUTES**

Motion No. 20-318 Fowlow/Felix

That the Minutes of the Public Meeting of Council for October 8, 2020 be adopted as circulated.

Carried Unanimously

**MATTERS ARISING FROM MINUTES**

None

**PROCLAMATIONS AND DELEGATIONS**

None

**COMMITTEE REPORTS**

**Finance Committee**

**Poll Tax**

Motion No. 20-319 Tobin/Gibbon

It was the recommendation of the Finance Committee that Poll Tax write offs in the amount of \$610.75 be approved.

Carried Unanimously

**Water & Sewer Tax**

Motion No. 20-320 Tobin/Aylward

It was the recommendation of the Finance Committee that Water & Sewer Tax adjustments in the amount of \$336.00 be approved.

Carried Unanimously

**Remission of Tax**

Motion No. 20-321 Tobin/Fowlow

It was the recommendation of the Finance Committee that Remission of Tax in the amount of \$442.50 be approved.

Carried Unanimously

**Business Tax**

Motion No. 20-322 Tobin/Felix

It was the recommendation of the Finance Committee that Business Tax write offs in the amount of \$414.71 and adjustments of \$3,044.31 be approved.

Carried Unanimously

**Miscellaneous Accounts**

Motion No. 20-323 Tobin/Gibbon

It was the recommendation of the Finance Committee that \$2454.00 in Miscellaneous Accounts be written off.

Carried Unanimously

**Accounts Payable Listing for September 2020**

Motion No. 20-324 Tobin/Aylward

It was the recommendation of the Finance Committee that the Accounts Payable Listing for September in the amount of \$424,520.06 be approved.

Carried Unanimously

**Request for Funding Approval, Compost Project PCP T2020**

Motion No. 20-325 Tobin/Fowlow

It was the recommendation of the Finance Committee that the Town of Stephenville approval funding in the amount of \$58,000 for Community Composting Initiative for the Federation of Canadian Municipalities Partners for Climate Protection Program.

It was noted that the Town of Stephenville will be reimbursed \$38,000 from Federation of Canadian Municipalities.

Carried Unanimously

**Request for Grant, Go Western Newfoundland**

Motion No. 20-326 Tobin/Felix

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$2,500.00 to Go Western Newfoundland. To be disbursed in 2021.

Carried Unanimously

## **PLANNING & TRAFFIC COMMITTEE**

### **Stephenville Theatre Festival – 13 Utah Drive**

Motion No. 20-327 Fowlow/Gibbon

Request for Outline Planning Permission to complete interior renovations to the building located at 13 Utah Drive to accommodate the Stephenville Theatre Festival.

It was the recommendation of the Planning and Traffic Committee that this request for outline planning permission be approved, subject to compliance with all Town Regulation and Service NL.

Carried Unanimously

### **J.M. Delaney Lumber Ltd – 7 Michigan Drive**

Motion No. 20-328 Fowlow/Felix

Request for a permit to occupy the building at 7 Michigan Drive to accommodate building supply storage.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and Service NL

Carried Unanimously

### **Islanders at the Hospital – 142 Minnesota Drive**

Motion No. 20-329 Fowlow/Tobin

Request for a permit to occupy space in the building located at 142 Minnesota Drive to accommodate a restaurant.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

### **Cambrai Armoury (C Coy)**

Motion No. 20-330 Fowlow/Gibbon

Councillor Felix left the council chambers. His position in the Second Battalion Royal Newfoundland Regiment renders him in conflict of Interest.

Town Manager indicated there was a late item for consideration. He stated a Request for Outlining Planning Approval to extend property located at Dakota Drive on the Eastern Boundary toward Coast Guard Building.

Motion by Deputy Mayor, Seconded by Councillor Gibbon

Request Outline planning approval to extend their boundary on Dakota Drive.  
Motion Carried

Councillor Felix returned to the Council Chambers upon conclusion of this item.

## BY-LAWS AND REGULATIONS

None

## UNFINISHED BUSINESS

None

## NEW BUSINESS

### **Request for Assistance, Stephenville Dome Committee**

Motion No. 20-331 Felix/Gibbon

On Motion by Councillor Felix, Seconded by Councillor Gibbon.

Let it Be Resolved, that the Town of Stephenville employees will provide whatever assistance they can in the interim to the Dome Committee Commission to get us through the short term until we get a new manager in place.

Carried Unanimously

### **Councillor Felix**

Councillor Felix as council representative on the Stephenville Dome Board Committee he provided an update. He stated the Manager of the Dome Ross White and the boards chair both resigned. The dome committee will require assistance in the interim until a manager is hired. Mayor Rose inquired if notice was provided, in response Councillor Felix indicated one-week notice was given. Councillor Felix indicated due to Covid -19 ice time has been restricted and the dome hours of operations has been reduced, which has affected users' groups. He stated the Dome is operating under the regulations of the province and minor hockey and the figure skating has their own rules to follow also.

### **Mayor Rose**

- He thanked Ross White for his 35 years of service and his commitment to recreation.
- Suggested the stadiums commission board members should include representation from the user's groups.
- He stated he received an inquiry from a parent who stated she was not allowed to stay with her four-year-old child during a skating program, Councillor Felix responded indicating the parent must have misunderstand, one parent can stay with a child that is under twelve years of age for the programs.
- Carolina Bridge has received maintenance, and contract to repair will commence in 2021.
- The senior Bus has arrived, and the program should be implemented in December.

**Councillor Gibbon**

He inquired if severance will be paid to Ross after 35 years' service. Councillor Felix responded stating, there was no contract, therefore no severance. Councillor Aylward reacted and stated Brenda Martin received severance and Ross should be compensated also. Councillor Felix indicated he will forward the request to the board and will provide an update to council.

**Councillor Aylward**

She thanked Ross White for his years of service with the Stephenville Dome and the Beautification Committee; indicating he was always cooperative and efficient and deserves compensation for all the years he worked.

**Birthday Greeting - Councillor Gibbon**

Council recognized Councilors Don Gibbons 80<sup>th</sup> Birthday.

**NOTICE OF MOTION**

None

**ADJOURNMENT**

Councillor Felix and Councillor Gibbon left the council chambers just before the motion to adjourn and was not present to vote.

Motion No. 20-332 Aylward/Fowlow

There being no further business, the meeting adjourned at 12:38 pm.

Motion Carried.

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**MAYOR**

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**TOWN CLERK**