

**PUBLIC MEETING OF COUNCIL
AUGUST 19, 2021**

A Public Meeting of Council of the Town of Stephenville was held on August 19, 2021 @ 1:02 pm in the Council Chamber and was livestreamed.

Present:	Tom Rose	Mayor, Chairperson
	Laura Aylward	Councillor
	Don Gibbon	Councillor
	Mark Felix	Councillor

Absent:	Susan Fowlow	Deputy Mayor
	Maurice Hynes	Councillor

Staff: Jennifer Brake, Town Clerk

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 21- 244 Gibbon/Felix

That the Agenda of the Public Meeting of Council of August 19, 2021 be adopted as circulated.

Carried Unanimously

MINUTES

Public Meeting of Council, July 29, 2021

Motion No. 21- 245 Aylward/Felix

That the Minutes of the Public Meeting of Council for July 29, 2021 be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

None

COMMITTEE REPORTS

Finance Committee

Remission of Tax

Motion No. 21- 246 Gibbon/Felix

It was the recommendation of the Finance committee that Remission of Tax totaling \$2,351.89 be approved.

Carried Unanimously

Miscellaneous Accounts

Motion No. 21- 247 Gibbon/Aylward

It was the recommendation of the Finance committee that miscellaneous accounts adjustments in the amount of \$550.00 be approved.

Carried Unanimously

Expense Cheque Listing for July 2021

Motion No. 21- 248 Gibbon/Felix

It was the recommendation of the Finance committee that the Expense cheque listing for July 2021 totaling \$ 833,446.42.

Carried Unanimously

Approval to Sign Ultimate Recipient Gas Tax Amendment Agreement 2019-2024 in the Amount of \$2,093,080.00

Motion No. 21- 249 Gibbon/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville give approval to sign Ultimate Recipient Gas Tax Amendment Agreement 2019-2024 dated August 6, 2021, in the amount of \$2,093,080.00. This replaces letter dated July 4, 2019.

Carried Unanimously

Request for Grant – Bay St. George Disc Golf Association

Motion No. 21- 250 Gibbon/Felix

It was the recommendation of the Finance committee that the Town of Stephenville approve \$5000.00 to install a second 9 basket disc golf course.

Carried Unanimously

PLANNING & TRAFFIC COMMITTEE

93-54 Little Port Harmon – Estate of Sean Connolly

Motion No. 21- 251 Aylward/Gibbon

Request for a permit to repair fence on back of property 8' x 10' and add extension 7' x 8' on existing shed, on the property located at 93-54 Little Port Harmon.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

18-20 Main Street – Lawlor Investments Limited

Motion No. 21- 252 Aylward/Felix

Request for a permit to install digital pre-sell board and one new digital menu board for the existing Tim Horton's single lane drive thru on the property located at 18-20 Main Street.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

124-126 Main Street – Lawlor Investments Limited

Motion No. 21- 253 Aylward/Gibbon

Request for a permit to install one digital menu board for the existing Tim Horton's single lane drive thru on the property located at 124-126 Main Street.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

200 Massachusetts Drive - MOWI

Motion No. 21- 254 Aylward/Felix

Request for a permit to collect soil sample test pit 2m x 2m x 4m deep on the property located at 200 Massachusetts Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

187 Hansen Memorial Highway – Tony Pottle

Motion No. 21- 255 Aylward/Gibbon

Request for permission to consolidate the parcels of land located at 187 Hansen Memorial Highway, as per letter attached.

It was the recommendation of the Planning and Traffic Committee that this request for consolidation be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

53 Gull Pond Road – Chad Foote

Motion No. 21- 256 Aylward/Felix

Request for completion of Municipal Approval form for septic replacement on the property located at 53 Gull Pond Road, Gull Pond.

It was the recommendation of the Planning and Traffic Committee that this request for completion of Municipal approval form be completed, subject to compliance with all Town Regulations.

Carried Unanimously

5 Maine Drive – First Choice Vision Centre

Motion No. 21- 257 Aylward/Gibbon

Request for a permit to replace existing fence on rear of building with chain link fence and replace shingles and fascia and complete minor exterior renovations on the property located at 5 Maine Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

68-70 Main Street – Ian Stokes Properties

Motion No. 21- 258 Aylward/Felix

Request for a permit to convert loading door area to ground-level garage access and install metal skirting on the side of building on the property located at 68-70 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

127-129 West Street – Christopher & Beatrice Gallant

Motion No. 21- 259 Aylward/Felix

Request for a permit to construct a 10' x 50' extension to building located at 127-129 West Street.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

72 Missouri Drive – Newfoundland Airsoft Society

Motion No. 21- 260 Aylward/Gibbon

Request for Outline Planning Permission to operate an Airsoft recreation games on the property locate at 72 Missouri Drive.

It was the recommendation of the Planning and Traffic Committee that the Town will approve use of the building for Airsoft games, with the condition they are liable to have their own insurance coverage, subject to compliance with all Town Regulations.
Carried Unanimously

219 Hansen Memorial Highway – M & F Motors Limited

Motion No. 21- 261 Aylward/Felix

Request for a permit to replace existing roof with metal roof on the property located at 219 Hansen Memorial Highway.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.
Carried Unanimously

125 Carolina Avenue - Bay St. George Disc Golf Association

Motion No. 21- 262 Aylward/Felix

Request for Outline Planning Permission to install a 9-basket disc golf course on the property adjacent to the town office, located at 125 Carolina Avenue.

It was the recommendation of the Planning and Traffic Committee that this request for outline planning permission be approved, subject to compliance with all Town Regulations.
Carried Unanimously

Kin Court – Thomas Amusements

Motion No. 21- 263 Aylward/Felix

Request for permission to operate the Thomas Amusements Midway located on Kin Court for the period August 23 - August 30, 2021.

It was the recommendation of the Planning and Traffic Committee that this request for permission to operate be approved, subject to compliance with all Town Regulations.
Carried Unanimously

Urban & Rural Planning Act – Development Regulations Amendment No. 15, 2021

Motion No. 21- 264 Aylward/Felix

Under the authority of Section 16 of *the Urban and Rural Planning Act 2000*, the Town Council of Stephenville Adopts the Town of Stephenville Development Regulations Amendment No. 15, 2021.

Land Use Zoning Map: Rezone 7.5 Hectares around small gull pond immediately south of Route 460 from Rural to Seasonal Residential.
Carried Unanimously

Cold Brook Road – David Brake

Motion No. 21- 265

Aylward/Gibbon

Request for a permit to replace existing roof with metal roof on the property located at 219 Hansen Memorial Highway.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

COUNCILLOR GIBBON

Provided an update on the Western Health recruitment and retention program being administered by the Royal Canadian Legion. Stating, effective August 26, 2021, \$99,297.75 has been distributed to the Doctors and Nurses, with \$ 44,297.75 being deposited.

He inquired on the status of the accessibility study that was to be completed for Main Street business. Councillor Felix indicated the study was completed. Mayor Rose in response indicated disability and accessibility was highlighted during Minister Abbotts visit, and hopefully his department will play a role to help business and municipalities have better access.

COUNCILLOR FELIX

Councillor Felix recommended that the towns entrance signs be updated with the towns logo and include signage to publicize the towns organizations and attractions.

COUNCILLOR AYLWARD

She acknowledged the Rotarians 50th Anniversary and the support they provide to the community.

MAYOR ROSE

Official Opening Baseball Diamond

The official opening of the Baseball Diamond will take place August 18th @ 4:30. Emera has contributed \$100,000 to the construction of the field and Emera personnel will be in attendance for the opening.

Appalachian Trail

Second week out of three has been completed on the 27km road work to the Appalachian Trail. This is a collaboration partnership between the Town, College of the North Atlantic and the ATV/Snowmobile Association.

Friendliest Town

The Town of Stephenville has been listed by travelawaits.com as one of the 19 friendliest small towns to visit in Canada. Councillor Felix identified the Cultural Destination Committee played a role in the town tourism and councils' commitment to support them. He indicated the continued collaboration between the tourism groups will help expand the towns tourism product. He stated the atv trails recently completed is a product of the collaboration between Tourism Southwest, The Town of Stephenville, and the local reserves.

NOTICE OF MOTION

ADJOURNMENT

Motion No. 21- 266 Felix/Gibbon

There being no further business, the meeting adjourned at 1:36 pm
Carried Unanimously