

**PUBLIC MEETING OF COUNCIL
November 4, 2021**

A Public Meeting of Council of the Town of Stephenville was held on November 4, 2021 @ 7:02 pm in the Council Chamber and was livestreamed.

Present	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor
	Laura Aylward	Councillor
	Tracy Boland	Councillor
	Tristan Hulan	Councillor
	Lenny Tiller	Councillor
	Myra White	Councillor

Staff: Mike Campbell, Town Manager
Jennifer Brake, Town Clerk

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 21- 328 Hiller/Aylward

That the Agenda of the Public Meeting of Council of November 4, 2021 be adopted as circulated.

Carried Unanimously

MINUTES

Public Meeting of Council October 21, 2021

Motion No. 21- 329 White/Boland

That the Minutes of the Public Meeting of Council for October 21, 2021, be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

COMMITTEE REPORTS

Finance Committee

Expense Cheque Listing for October 2021

Motion No. 21- 330 White/Fowlow

It was the recommendation of the Finance Committee that the Expense Cheque Listing for October 2021 totaling \$ 297,756.30 be approved.

Carried Unanimously

Request for Funding – Stephenville Emergency Food Services, Christmas Hamper Project

Motion No. 21- 331 White/Tiller

It was the recommendation of the Finance committee that the Town of Stephenville give a grant to the Stephenville Emergency Food Services in the amount of \$2,500.00 for Christmas Hamper Project.

Carried Unanimously

Request for Donation – Royal Canadian Legion, 2021 Poppy Remembrance Campaign

Motion No. 21- 332 White/Tiller

It was the recommendation of the Finance Committee that the Town of Stephenville give a donation in the amount of \$250.00 to The Royal Canadian Legion 2021 Poppy Remembrance Campaign.

Carried Unanimously

Adoption, Consolidated Financial Statements for Period Ending December 31, 2020 and Annual Expenditure Report, Local Government Tax Funding Agreement for the Year Ended December 31, 2020

Motion No. 21- 333 White/Tiller

It was the recommendation of the Finance Committee that the Consolidated Financial Statements for the period ended December 31, 2020 and Annual Expenditure Report, Local Tax Funding Agreement for the Year ended December 31, 2020 be adopted.

Carried Unanimously

The Mayor stated the town had a sufficient surplus that was due to additional funding from the province for Covid, and costs of operations was reduced.

Request for Additional Funding for Blanche Brook Park Playground 17-CCR-21-00016

Motion No. 21- 334 White/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville will be responsible for contract change order for additional funds totaling \$55,824.50 for Municipal Capital Works project Blanche Brook Park Playground 17-CCR-21-00016. Total cost shared project amount \$ 548,717.38.

Carried Unanimously

Approval to Submit Application, Municipal Infrastructure Cost-Shared Funding Programs for Municipal Capital Works Program and Investing in Canada Infrastructure Program

Motion No. 21- 335 White/Tiller

BE IT RESOLVED that the Town of Stephenville apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$33,474,449, The Town of Stephenville agrees to provide its share of the cost-shared funding \$ 10,571,173 for the projects should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Stephenville.

	Estimated Costs	Town Share	Province
Dome Annex	\$2,970,551	\$1,188,220	\$1,782,330
St. Clare Avenue Reconstruction, Phase 3	\$3,022,629	\$604,526	\$2,418,103
Hillview Avenue Reconstruction, Phase 2	\$2,743,069	\$548,614	\$2,194,455
Russell Heights Reconstruction	\$980,531	\$196,106	\$784,425
Minnesota Drive Paving	\$1,220,352	\$610,176	\$610,176
Recreation Facility Up-Grade/Replacement (YMCA)	\$8,953,619	\$4,476,810	\$4,476,810
St. Georges Ave Reconstruction	\$2,455,493	\$491,099	\$1,964,394
Whites Ave Reconstruction	\$1,751,745	\$350,349	\$1,401,396
Utah Connecticut Drive Recapping	\$766,604	\$383,302.00	\$383,302
Main Street Reconstruction	\$3,757,819	\$751,564	\$3,006,255
Rose Avenue Reconstruction	\$1,580,329	\$316,066	\$1,264,263
Colonial North Reconstruction	\$1,339,278	\$267,856	\$1,071,422
Empire Ave Reconstruction	\$1,932,430	\$386,486.00	\$1,545,943.98
Total	\$33,474,449	\$10,571,173	\$22,903,276

Carried Unanimously

Request for Proposal 263 Carolina Avenue

Motion No. 21- 336 White/Boland

Let it Be Resolved that the Town of Stephenville enter into negotiations for the Request for Proposal to sale/development of land and building or the demolition and removal of the building located at 263 Carolina Avenue with Tridome Structures Ltd.

Carried Unanimously

Approval for Request for Proposal, Stephenville Industrial Building

Motion No. 21-337

Boland/White

Let it Be Resolved that the Town of Stephenville issue a Request for Proposal to purchase or lease the Stephenville Industrial Facility.

Carried Unanimously

PLANNING & TRAFFIC COMMITTEE

4 West Street – Barrie Fowlow

Motion No. 21- 338

Aylward/White

Request for outline planning permission to construct accessory building on land located at 4 West Street.

It was the recommendation of the Planning and Traffic Committee that this request for outline planning permission be approved, subject to land purchase being consolidated with existing land.

Carried Unanimously

134 Main Street – Oceanic Cannabis & Coffee

Motion No. 21- 339

Aylward/Boland

Request for a permit to operate a licensed cannabis retail & coffee shop from the building located at 134 Main Street and erect signage on exterior of building.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

30 Rose Avenue – Theodore & Sherri-Lynn

Motion No. 21- 340

Aylward/White

Request for a permit to replace deck, exterior doors, shingles & sky light, construct fence and demolish shed on the property located at 30 Rose Avenue.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations

Carried Unanimously

Main Street – National Association of Automobile Clubs of Canada

Motion No. 21- 341 Aylward/Boland

Permission to Close Main Street on July 6th, 2022 to accommodate a cross Canada tour of NAACC (National Association of Automobile Clubs of Canada)

It was the recommendation of the Planning and Traffic Committee that this request for permission be approved, subject to compliance with all Town Regulations.
Carried Unanimously

Residential Permit Approvals

Motion No. 21- 342 Aylward/

It was the recommendation of the Planning and Traffic Committee that Management have authorization to approve all residential permits applications to carry out development, taking into account, the policies expressed in the Municipal Plan, Development Regulations, or any further plan or regulations pursuant thereto. Applications that include a variance or discretionary use, shall be authorized by council.

Deputy Mayor inquired why this was different than the current policy, in response Town Manager stated this will include authorization to the areas of Noels Pond, Cold Brook and Hillier Avenue.

Carried Unanimously

47-49 Main Street – The Real Canadian Sari-Sari Store

Motion No. 21- 343 Hulan/White

Request for a permit to operate an Asian supply store to include dessert and beverage retail from the building located at 47-49 Main Street and erect signage on exterior of building.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

Councillor Aylward

inquired if the letters requesting the Ministers to meet with council were completed, in response the Mayor indicated the letters are with staff for completion.

Council needs to lobby with other municipalities to have a highway from Port Aux Basque to St. John's.

NEW BUSINESS

Mayor Rose

Mayor Rose stated the Town of Stephenville has been recognized by National media, The Globe and Mail has referenced the Towns Recruitment and Retention package for Health Care.

He thanked the Appalachian newspaper for covering the story about a senior that was injured at the government service building and I have followed up with Minister Abbott since the incident.

Councillor White

Councillor White expressed concerns over the location of the Playground at Blanche Brook Park. Stating due to high traffic at McDonald's, traffic from functions held at the park, crossing drive- thru of McDonalds, growth of the town will contribute to the safety risk of children trying to access the playground.

In response Mayor Rose stated we will request staff to provide council with an overview of the file. Also suggesting the town can consider other means to increase safety in this area, including reducing speed limit, speed bumps, sidewalks, and increase parking.

Councillor Tiller

Councillor Tiller inquired if the Dymond group, Mayor or Councillor Aylward contacted the provincial government regarding the effects that the Health Accord will have if the town grows as suggested by the Dymond group? He noted the Health Accord will bring our hospital to level 1 (glorified clinic). He also inquired if at level 1 can the hospital return to a full capacity hospital and when if major growth do happen in the town. In response, Mayor Rose stated we are not prepared to lose any services from the hospital we are a regionally center and we will contact the MHAs, Ministers and the Premier. The Health Accord has a lot of recommendations and it's a 6–7-year plan, however we need start lobbying now.

Councillor Aylward noted Western Memorial Hospital cannot accommodate our services, not even when the new hospital is built.

Councillor Tiller inquired if Christmas on Main Street was being considered this year? In response Mayor Rose stated yes the event is being planned.

NOTICE OF MOTION

None

ADJOURNMENT

Motion No. 21-344 Tiller/White

There being no further business, the meeting adjourned at 7:55 pm.
Carried Unanimously

MAYOR

TOWN CLERK