

**PUBLIC MEETING OF COUNCIL
October 21, 2021**

A Public Meeting of Council of the Town of Stephenville was held on October 21, 2021@ 6:00 pm in the Council Chamber and was livestreamed.

Present:	Laura Aylward	Councillor, Chairperson
	Tom Rose	Mayor, via Teams
	Susan Fowlow	Deputy Mayor, via Teams
	Tracy Boland	Councillor
	Tristan Hulan	Councillor
	Lenny Tiller	Councillor
	Myra White	Councillor
		Councillor

Staff: Mike Campbell, Town Manager
Jennifer Brake, Town Clerk (via Teams)

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 21- 303 Tiller/Hulan

That the Agenda of the Public Meeting of Council of XXX be adopted as circulated.
Carried Unanimously

MINUTES

Public Meeting of Council October 7, 2021

Motion No. 21- 304 White/Boland

That the Minutes of the Public Meeting of Council for October 7, 2021, be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

Co-op Week October 18-22, 2021

The mayor acknowledged signing the proclamation for Co-op Week

COMMITTEE REPORTS

Finance Committee

Property Tax

Motion No. 21- 305 White/Boland

It was the recommendation of the Finance Committee that property tax write offs in the amount of \$6,981.66 be approved.

Carried Unanimously

Remission of Tax

Motion No. 21- 306 White/Hulan

It was the recommendation of the Finance Committee that remission of tax in the amount of \$646.20 be approved.

Carried Unanimously

Water & Sewer Tax

Motion No. 21- 307 White/Boland

It was the recommendation of the Finance Committee that water & sewer tax adjustments in the amount of \$1,968.00 be approved

Carried Unanimously

Business Tax

Motion No. 21- 308 White/Tiller

It was the recommendation of the Finance Committee that Business Tax adjustments in the amount of \$150.75 be approved.

Carried Unanimously

Approval to Sign Indemnity Agreement

Motion No. 21- 309 White/Boland

It was the recommendation of the Finance Committee that the Mayor and Town Clerk sign the Indemnity Agreement to transfer ownership of property located at 157 Minnesota Drive to conclude the partial release of mortgage required by Newfoundland and Labrador Housing Corporation.

Carried Unanimously

Expense Cheque Listing for September 2021

Motion No. 21- 310 White/Hulan

It was the recommendation of the Finance Committee that the Expense Cheque Listing for September 2021 totaling \$ 731,148.35 be approved

Carried Unanimously

Accounts Payable Listing for September 2021

Motion No. 21- 311 White/Tiller

It was the recommendation of the Finance Committee that the Accounts Payable listing for September 2021 totaling \$ 121,813.49 be approved
Carried Unanimously

Request to Purchase Land- 12 Maple Street- Leonard Simon

Motion No. 21- 312 White/Boland

It was the recommendation of the Finance Committee that the Town of Stephenville sell land adjacent of the property located at 12 Maple Street in the amount of \$500.00; the purchaser will be responsible for survey and legal fees.
Carried Unanimously

Request for Conference Support- Municipalities NL & Labrador

Motion No. 21- 313 White/Hulan

It was the recommendation of the Finance Committee that the Town of Stephenville provide sponsorship in the amount of \$500.00 to Municipalities Newfoundland & Labrador.
Carried Unanimously

Award of Tender-Skid Steer Loader and Attachments

Motion No. 21- 314 White/Boland

It was the recommendation of the Finance Committee that the Town of Stephenville award tender for Skid Steer Loader and attachments to the lowest bidder Battlefield Equipment Rentals in the amount of \$137,815.35 plus applicable taxes. This includes two snowblowers, a pick up broom with a 4 year warranty.
Carried Unanimously

Request for Grant – Stephenville Dome

Motion No. 21- 315 White/Boland

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant to the Stephenville Dome in the amount of \$8,700 to assist with Covid 19 guidelines.
Carried Unanimously

Award of Tender, Supply and Delivery of Class A

Motion No. 21- 316 White/Hulan

It was the recommendation of the Finance Committee that the Town of Stephenville award the tender to the lowest bidder for Class A to Boyd & Bungay Construction Ltd. in the amount of \$15.00/ton delivered plus HST.
Carried Unanimously

Award of Tender, Supply and Delivery of Winter Sand

Motion No. 21- 317 White/Tiller

It was the recommendation of the Finance Committee that the Town of Stephenville award the tender to the lowest bidder for Winter Sand to Boyd & Bungay Construction Ltd. in the amount of \$13.00/ton delivered plus HST.
Carried Unanimously

PLANNING & TRAFFIC COMMITTEE

Carolina Avenue-Roadside Vendor-Glen Hinks

Motion No. 21- 318 Hulan/Boland

Request for permission to utilize town land located at Carolina Avenue, as per map attached, to operate a roadside vendor.
It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.
Carried Unanimously

Carolina Avenue-Roadside Vendor-Jasmine Meekis

Motion No. 21- 319 Hulan/White

Request for permission to utilize town land located at Carolina Avenue, as per map attached, to operate a roadside vendor.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.
Carried Unanimously

73-79 Hansen Memorial Highway- Wade & Edna Smith

Motion No. 21- 320 Hulan/Tiller

Request for permission to subdivide parcel of land located at 73-79 Hansen Memorial Highway as per survey attached.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.
Carried Unanimously

44 Queen Street- Matrix Construction Ltd.

Motion No. 21- 321 Hulan/Boland

Request for a permit to renovate lotto kiosk located in Walmart at 44 Queen Street. It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

53-55 Main Street- Island Girl Boutique

Motion No. 21- 322 Hulan/White

Request for a permit to occupy the building located at 53-55 Main Street to accommodate a retail/personal care service business.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

109-115 Georgia Drive- Petrics Holdings Limited

Motion No. 21- 323 Hulan/Boland

Request for a permit to replace roof membrane on the building located at 109-115 Georgia Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

5 Michigan Drive- D Sportsworld Ltd.

Motion No. 21- 324 Hulan/White

Request for a permit to paint and repair building and clear land on the building located at 5 Michigan Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

7 Michigan Drive- D Sportsworld Ltd.

Motion No. 21- 325 Hulan/Tiller

Request for a permit to paint and repair building, clear land and erect side fence on the property located at 7 Michigan Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.
Carried Unanimously

34 Benoit Avenue- Every Child Matters

Motion No. 21- 326 Hulan/Boland

Request for a permit to operate a licensed family childcare business from the residence located at 34 Benoit Avenue.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and approval of Service NL.
Carried Unanimously

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Rose

Mayor Rose stated he was joining virtually because he was out of town conducting town business. He thanked the council members for repositioning themselves to chair the meeting in different capacities.

NOTICE OF MOTION

None

ADJOURNMENT

Motion No. 21-327 Hulan/White

There being no further business, the meeting adjourned at 6:21 pm.
Carried Unanimously

MAYOR

TOWN CLERK