

PUBLIC MEETING OF COUNCIL
July 16, 2020

A Public Meeting of the Council of the Town of Stephenville was held at 12:09 p.m. on July 16, 2020 in the council chambers and was live streamed.

Present: Tom Rose Mayor
Susan Fowlow Deputy Mayor
Laura Aylward Councillor
Mark Felix Councillor
Don Gibbon Councillor
Maurice Hynes Councillor
Mike Tobin Councillor

Staff: Mike Campbell Town Manager
Jennifer Brake Town Clerk
Robyn Snook Video Facilitator

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 20-200 Gibbon/Hynes

That the agenda of the Public Meeting of Council June 25, 2020 be adopted as circulated.

Carried Unanimously

MINUTES

Public Council Meeting, June 25, 2020

Motion No. 20-201 Tobin/Fowlow

That the minutes of the Public Meeting of Council June 25, 2020 be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

None

COMMITTEE REPORTS

Finance Committee

Property Tax

Motion No. 20-202 Gibbon/Aylward

It was the recommendation of the Finance Committee that property tax write offs in the amount of \$4,455.25 be approved.

Carried Unanimously

Remission of Tax

Motion No. 20-203 Gibbon/Hynes

It was the recommendation of the Finance committee that remission of tax totaling \$2,300.05 be approved.

Carried Unanimously

Business Tax

Motion No. 20-204 Gibbon/Tobin

It was the recommendation of the Finance Committee that Business Tax Adjustments totaling \$1620.99 and refunds of \$334.54 be approved.

Carried Unanimously

Accounts Payable Listing for June 2020

Motion No. 20-205 Gibbon/Aylward

It was the recommendation of the Finance Committee that the Accounts Payable listing for June 2020 totaling \$ 95,044.64 be approved.

Carried Unanimously

Expense Cheque Listing for June 2020

Motion No. 20-206 Gibbon/Tobin

It was the recommendation of the Finance Committee that the Expense Cheque Listing June 2020 totaling \$ 236,359.09 be approved.

Carried Unanimously

Award of Tender- Well Field Back-Up Generator #17-MCW-19-00046

Motion No. 20-207 Gibbon/Hynes

It was the recommendation of the finance committee to Award the Tender for Well Field Back-Up Generator #17-MCW-19-00046 to EFCO Enterprises Ltd in the amount of \$143,175.00.

Carried Unanimously

Request for Additional Funding Well Field Back-Up Generator #17-MCW-19-00046

Motion No. 20-208 Gibbon/Fowlow

It was the recommendation of the finance committee that the Town of Stephenville will be responsible for additional funds required totaling \$6435.85 for Municipal Capital Works project Well Field Back-Up Generator #17-MCW-19-00046.

Carried Unanimously

Request for Grant- Stephenville Cultural Destination Committee

Motion No. 20-209 Gibbon/Tobin

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$35,000 to the Stephenville Cultural Destination Committee to be utilized in its 2020/21 tourism activities.

Carried Unanimously

Authorization for Mayor and Clerk to Sign Agreement Project No.17-GI-21-00024 Queen Street Extension

Motion No. 20-210 Gibbon/Hynes

BE IT RESOLVED to accept the cost-shared funding as outlined in the Municipal affairs and Environment project approval letter dated June 1, 2020 to complete, Queen Street Extension Project No. 17- GI-21-00024 for total project costs \$785,437. The Town of Stephenville agrees to provide municipal share value totaling \$142,452 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Stephenville.

Carried Unanimously

Authorization for Mayor and Clerk to sign Agreement Project No.17-CCR-21-00016 Blanche Brook Playground

Motion No. 20-211 Gibbon/Aylward

BE IT RESOLVED to accept the cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated July 2, 2020 to complete, Playground Blanche Brook Park Project No. 17-CCR-21-00016 for total project costs \$504,664. The Town of Stephenville agrees to provide municipal share value totaling \$152,534 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Stephenville

Carried Unanimously

PLANNING & TRAFFIC COMMITTEE**Power's Barbershop- 79-83 Main Street**

Motion No. 20-212 Fowlow/Gibbon

Request for a permit to relocate existing barbershop business from 41 Main Street to 79-83 Main Street and install business decal on window.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Raymond & Kimberley Costard- 57-61 Main Street

Motion No. 20-213 Fowlow/Hynes

Request for a permit to repair porch and steps and replace section of siding to the building located at 57-61 Main Street.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

B & S Auto Sales – 1 White's Avenue

Motion No. 20-214 Fowlow/Tobin

Request for a permit to utilize building located at 1 White's Avenue as a storage facility.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

West Coast Discount Centre- 136-138 Main Street

Motion No. 20-215 Fowlow/Aylward

Request for a permit to operate a liquidation retail business from the property located at 136-138 Main Street and erect business signage on exterior of building.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

EFCO- 44 Queen Street

Motion No. 20-216 Fowlow/Hynes

The Committee reviewed a Request for a permit to complete interior electrical upgrades, lighting, and fire walls.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and approval of Service NL

Carried Unanimously

White's Construction Ltd. – 151 Connecticut Drive

Motion No. 20-217 Fowlow/Tobin

Request for a permit to utilize land and building located at 151 Connecticut Drive for yard and warehouse storage.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Scott Lucas- Cold Brook Road

Motion No. 20-218 Fowlow/Gibbon

Request for a permit to construct a single-family dwelling on land located on Cold Brook Road as per map attached.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Enviro Green Septic Pumping Ltd. – 5-7 Woodside Lane

Motion No. 20-219 Fowlow/Aylward

Request for Outline Planning Permission to Consolidate the parcels of land located at 217A, 223A, 225A, 229-231B Queen Street under one parcel of land located at 5-7 Woodside Lane as per map attached.

It was the recommendation of the Planning and Traffic Committee that this request be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Sean Hickey Rentals Ltd.- 35-7 Brook Street

Motion No. 20-220 Fowlow/Tobin

Request for Outline Planning Permission to subdivide a parcel of land located at 35-7 Brook Street and consolidate the parcels with properties 35-6 & 35-8 Brook Street, as per plot plan attached.

It was the recommendation of the Planning and Traffic Committee that this request be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Scott Simms- Carolina Avenue (East Ramp)

Motion No. 20-221 Fowlow/Hynes

Request for Outline Planning Permission to utilize section of ramp/Carolina Avenue for car sporting events, including racing and car shows as per letter attached.

It was the recommendation of the Planning and Traffic Committee that this request be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

Thomas Hynes- Cold Brook

Motion No. 20-222 Fowlow/Gibbon

Request for Municipal Approval for Crown Land Application within Municipal and Planning Area Boundaries for land located in Cold Brook Road to be utilized for residential dwelling.

It was the recommendation of the Planning and Traffic Committee that this request for be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Chris Gallant- 127-129 West Street

Motion No. 20-223 Fowlow/Hynes

Request for Outline Planning Permission to construct a four-unit apartment building and 30' x 50' storage garage as per drawing submitted on land located at 127-129 West Street.

It was the recommendation of the Planning and Traffic Committee that this request be approved pending a vehicle parking plan, subject to compliance with all Town Regulations.

Dominion Signs- 44 Queen Street

Motion No. 20-224 Fowlow/Hynes

Request for a permit to erect signage on the front of building located at 44 Queen Street as well update pylon sign located on the property as per drawings submitted.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations

Carried Unanimously

Facelife Skincare- 141-147 Main Street

Motion No. 20-225 Fowlow/Aylward

Request for a permit to operate a business for Aesthetics Services from the property located at 141-147 Main Street and install business decal on window.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Councillor Tobin

He stated its very encouraging to see the number of permits being approved.

Councillor Felix

Inquired if the Town of Stephenville office has a sign in /sign out sheet for all visitors.

Councillor Aylward

Stated the town continues to have bulk garage piles left around town.

NOTICE OF MOTION

None

ADJOURNMENT

Motion No. 20-226 Gibbon/Aylward

There being no further business, the meeting adjourned at 12:40 p.m.

Carried Unanimously

MAYOR

TOWN CLERK