

**PUBLIC MEETING OF COUNCIL
JUNE 25, 2020**

A Public Meeting of the Council of the Town of Stephenville was held at 12:03 p.m. on June 25, 2020. The meeting was held via videoconference and was live streamed.

Present:	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor
	Laura Aylward	Councillor
	Mark Felix	Councillor
	Don Gibbon	Councillor
	Maurice Hynes	Councillor
	Mike Tobin	Councillor

Staff:	Mike Campbell	Town Manager
	Jennifer Brake	Town Clerk
	Robyn Snook	Video Facilitator

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 20-175 Gibbon/Hynes

That the agenda of the Public Meeting of Council June 25, 2020 be adopted as circulated.

Carried Unanimously

MINUTES

Special Public Meeting, June 15, 2020

Motion No. 20-176 Fowlow/Hynes

That the minutes of the Special Public Meeting of Council June 15, 2020 be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

The Mayor stated in recognizing Pride Week, he signed the proclamation and the flag was raised at the Town.

COMMITTEE REPORTS

Finance Committee

Property Tax

Motion No. 20-177 Hynes/Gibbon

It was the recommendation of the Finance Committee that property tax write offs in the amount of \$5,297.60 be approved.

Carried Unanimously

Water & Sewer Tax

Motion No. 20-178 Hynes/Aylward

It was the recommendation of the Finance Committee that Water & Sewer Tax adjustments in the amount of \$336.00 be approved.

Carried Unanimously

Remission of Tax

Motion No. 20-179 Hynes/Tobin

It was the recommendation of the Finance committee that Remission of Tax totaling \$2,634.12 and refunds of \$301.82 be approved.

Carried Unanimously

Miscellaneous Accounts

Motion No. 20-180 Hynes/Fowlow

It was the recommendation of the Finance Committee that \$20,562.32 in Miscellaneous Accounts be approved.

Carried Unanimously

Accounts Payable Listing for May 2020

Motion No. 20-181 Hynes/Aylward

It was the recommendation of the Finance Committee that the accounts Payable listing for May 2020 totaling \$ 137,414.91 be approved.

Carried Unanimously

Request for Operating Subsidy – Caribou Curling Club

Motion No. 20-182 Hynes/Tobin

It was the recommendation of the Finance Committee that the Town will provide a grant to a maximum of \$5,000.00 for the reimbursement of monthly electrical costs. Invoices must be submitted to the Town.

Carried Unanimously

Request for Sponsorship – Harmon Seaside Links

Motion No. 20-183 Hynes/Tobin

It was the recommendation of the Finance Committee that the Town approve a Corporate Sponsorship to Harmon Seaside Links in the amount of \$600.00. The incentives included with the sponsorship will be donated back to the youth golfers' group.

Carried Unanimously

Request for Grant – Stephenville Cultural Destination Committee

Motion No. 20-184 Hynes/Tobin

Motioned by Councillor Hynes, Seconded by Councillor Aylward.

It was the recommendation of the Finance Committee that the Town of Stephenville provide a grant to the Stephenville Cultural Destination Committee in the amount of \$17,500.00.

Motion to defer this item by Council Hynes, Seconded by Councillor Tobin.

This item has been deferred for further discussion and clarification with the Stephenville Cultural Destination Committee.

Carried Unanimously

Due to administrative error on the agenda, the Southwest Cultural Destination Committee has been corrected to Stephenville Cultural Destination Committee.

PLANNING & TRAFFIC COMMITTEE

Edward & Eleanor Rose – 57 Hillier Avenue

Motion No. 20-185 Felix/Tobin

The applicant is a relative of Mayor Rose; he declared conflict of interest and adjourned the meeting @ 12:30pm. Deputy Mayor preceded the meeting.

Request for a permit to erect a 24' x 36' detached garage on the property located at 57 Hillier Avenue.

It was the recommendation of the Planning and Traffic committee that this permit be approved as an accessory building for existing farming operations, subject to compliance with all Town Regulations.

Motion Carried.

**Urban & Rural Planning Act Resolution to Adopt Town of Stephenville
Municipal Plan Amendment No. 7, 2019**

Motion No. 20-186 Felix/Hynes

Moved by Councillor Felix, Seconded by Hynes, that this item be deferred as requested by Joanne Rose, and until council can come into the chambers to have a full meeting before bringing this back to council.

Under the Authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Stephenville adopts the Stephenville Municipal Plan Amendment No 7, 2019 which includes:

Proposed Rezoning:

Re-designate two only 0.4 hectare lots in the vicinity of Hillier Ave from Residential to Rural.

Motion Carried

**Urban & Rural Planning Act Resolution to Adopt Town of Stephenville
Development Plan Amendment No. 13, 2019**

Motion No. 20-187 Felix/Hynes

Moved by Councillor Felix, Seconded by Hynes, that this item be deferred as requested by Joanne Rose, and until council can come into the chambers to have a full meeting before bringing this back to council.

Under the Authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Stephenville adopts the Stephenville Development Regulations Amendment No. 13, 2019 which includes:

Proposed Rezoning:

- Rezone two 0.4-hectare parcels of land (0.8 hectares in total) in the vicinity of Hillier Avenue from Comprehensive Development

Area-Residential (CDA-R) to Rural (RU). This will allow for development of a maximum of two residential dwellings.

- Condition to Amendment - As a condition to this amendment, council will not permit any drilled groundwater well(s) to be constructed as a water source for the two residential properties covered by the amendment.

This amendment is proposed to comply with Amendment No. 7 to the Stephenville Municipal Plan Conditions to the amendment corresponds to the conditions outlined in proposed Municipal Plan Amendment No. 7, 2019

Motion Carried.

12:34 pm the Mayor was rejoined into the meeting and preceded as Chairperson.

Stephenville Shooting Club – Minnesota Drive

Motion No. 20-188 Fowlow/Aylward

Request for a permit to erect a direction sign for the Stephenville Shooting Club on the corner of Connecticut Drive and Minnesota Drive.

It was the recommendation of the Planning Committee that this request be approved at the intersection of Minnesota and Connecticut Drive.

Carried Unanimously

Striving Transformations - 2 Fairview Road

Motion No. 20-189 Fowlow/Hynes

Request for a permit to operate a home-based fitness instructor/personal trainer office from the residence located at 2 Fairview Road.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Beltone – 74 Main Street

Motion No. 20-190 Fowlow/Aylward

Request for a permit to relocate existing business and erect a sign on the building located at 74 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Brown Derby – 128 Main Street

Motion No. 20-191 Fowlow/Gibbon

Request for a permit to extend existing kitchen and operate a take-out service in the building located 128 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

Lawlor Investments (Tim Horton's) – 124 Main Street

Motion No. 20-192 Fowlow/Aylward

Request for a permit to repair and patch potholes at Tim Horton's entrance coming off Main Street 7' x 31' on the property located at 124 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Death Valley Ink – 2 Main Street

Motion No. 20-193 Fowlow/Felix

Request for a permit to relocate business from small section to large section of building located at 2 Main Street to accommodate a tattoo and smoke shop business and to erect a sign.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Bernard Cormier – 5 Wheeler’s Road

Motion No. 20-194 Fowlow/Aylward

Request for a permit to construct an addition 16’ x 20’ on existing residence located at 5 Wheeler’s Road.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Platinum Auto Parts – 32-34 Prince Rupert Drive

Motion No. 20-195 Fowlow/Gibbon

Request for a permit to operate an auto parts retail business and erect a sign on the building located at 32-34 Prince Rupert Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Brittany Watkins – 30 Atlantic Avenue

Motion No. 20-196 Fowlow/Tobin

Request for a permit to occupy space in the building located at 30 Atlantic Avenue to operate a massage therapy clinic and erect a sign.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Request for Proposal – Indian Head RFP 2020 E-1

Motion No. 20-197 Fowlow/Felix

The Town of Stephenville received two proposals.

It was the recommendation of the Planning and Traffic Committee that the Town of Stephenville proceed to negotiate with Clem- Geo Energy Corp for the Request for Proposal, RFP 2020 E-1.

Carried Unanimously

Upon question from the Mayor, Deputy Mayor and Chair of the planning and traffic committee stated the company is proposing to position wind turbines on Indian Head to produce wind energy.

Federation of Canadian Municipalities for Climate Innovations Program Transition 2050 (T2050) – Adopt Local Climate Action Plan 2020 & Approve Community Composting Initiative for Partners for Climate Protection

Motion No. 20-198 Fowlow/Felix

It was the recommendation of the Planning and Traffic Committee that the Town of Stephenville Adopt Local Climate Action Plan 2020 and accept the Community Composting Initiative for Partners for Climate Protection (PCP).

Mayor Rose stated the Climate Protection Program is a Federal initiative, which includes a five-milestone journey. He recognized management and staff Ted Gracie and Robyn Snook for their work on this file.

Carried Unanimously

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

Councillor Felix – Bulk Garage Collection

Stated residents must call the town office to have their bulk garbage collected, it will not be picked up because others have it out on the street. The town has two other options available to the residents, first the town depot has containers which you dispose off your garbage or second you can obtain a dump card from the town office and bring it to the dump.

Deputy Mayor Fowlow indicated an area on St. Georges Ave has become a dumping station. Signs are erected for no dumping, and the fines will be enforced. Councillor Gibbon added, cameras have been installed. In response the Town Manager stated the RCMP has laid a

charge, and the town is obtaining an estimate to have this area paved for extra parking.

NEW BUSINESS

Mayor Rose

Municipal Capital Works Project - Playground in Blanche Brook Park as been approved. Allocation between Federal/Provincial/Municipal to be announced. This will be great addition to our town.

Town Square on Main Street – tender is closing today June 25.

Officially opened community garden on Georgia Drive.

Councillor Aylward

Queried on status of the outstanding issue for Paul Green, The Mayor indicated the Town Manager is working on this file.

Thanked the Town Clerk and Town Manager and staff for being available during Covid-19 and all essential works during this time.

Councillor Tobin

Recognized the work and effort to have the roads painted earlier this year.

Deputy Mayor Fowlow

Bikes Lanes – reminder to the public the bikes move with traffic. Councillor Felix added, some of the storm drains can be safety concern especially on Gallant Street.

Recognized Mayor Rose 60th Birthday June 25 and his retirement from the College.

NOTICE OF MOTION

ADJOURNMENT

Motion No. 20-199 Aylward/Felix

There being no further business, the meeting adjourned at 1:00 p.m.

Carried Unanimously

