

**PUBLIC MEETING OF COUNCIL
MAY 20, 2021**

A Public Meeting of Council of the Town of Stephenville was held on May 20, 2021 @ 12:37 pm in the Council Chamber and was livestreamed.

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|----------|---------------|----------------------|
| Present: | Tom Rose | Mayor, Chairperson |
| | Susan Fowlow | Deputy Mayor |
| | Laura Aylward | Councillor |
| | Don Gibbon | Councillor |
| | Maurice Hynes | Councillor |
| | Mark Felix | Councillor (Virtual) |

Staff: Jennifer Brake, Town Clerk

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 21-154 Gibbon/Fowlow

That the Agenda of the Public Meeting of Council of May 20, 2021 be adopted as circulated.

Carried Unanimously

MINUTES

Public Meeting of Council, May 6, 2021

Motion No. 21- 155 Aylward/Hynes

That the Minutes of the Public Meeting of Council for May 6, 2021 be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

Mayor Rose, in recognition of our Acadian community, he took part in the Francophone Flag raising at the Town Office on May 19, 2021

COMMITTEE REPORTS

Finance Committee

Accounts Payable for April 2021

Motion No. 21- 156 Hynes/Aylward

It was the recommendation of the Finance Committee that the Accounts Payable listing for April 2021 totaling \$157,341.57 be approved.

Carried Unanimously

Water & Sewer Tax

Motion No. 21- 157 Hynes/Gibbon

It was the recommendation of the Finance Committee that Water & Sewer Tax adjustments in the amount of \$336.00 be approved.

Carried Unanimously

Remission of Tax

Motion No. 21- 158 Hynes/Gibbon

It was the recommendation of the Finance committee that Remission of Tax totaling \$2722.25 and refunds of \$532.51 be approved.

Carried Unanimously

Request for Sponsorship – Harmon Seaside Links

Motion No. 21- 159 Hynes/Gibbon

It was the recommendation of the Finance Committee that the Town approve a Corporate Sponsorship to Harmon Seaside Links in the amount of \$600.00.

Carried Unanimously

Request for Grant – Hillside Interfaith Cemetery Committee

Motion No. 21- 160 Hynes/Fowlow

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$15,000 to the Hillside Interfaith Cemetery Committee.

Carried Unanimously

Request for Donation – Run the Rock/Make-A-Wish Canada

Motion No. 21- 161 Hynes/Gibbon

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$100.00 to Run the Rock, Make – A-Wish.

Carried Unanimously

Award of Tender - Blanche Brook Park Playground 17-CCR-21-00016

Motion No. 21- 162 Hynes/Felix

Let it Be Resolved that the Town of Stephenville accept the recommendation from Aguathuna Drafting and Consulting Company Ltd to award the tender for Blanche Brook Park Playground 17-CCR-21-00016 to Coastline Specialties Ltd in the amount of \$498,039.13 HST Included. This amount includes an overrun totaling \$8,859.88 HST Included, the Town of Stephenville will be responsible to fund.

Carried Unanimously

PLANNING & TRAFFIC COMMITTEE**128 Main Street – Brown Derby**

Motion No. 21- 163 Fowlow/Aylward

Request for a permit to excavate and repair foundation at front of building and construct a 5 x 6' rear platform with steps on the property located at 128 Main Street.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

219 Hansen Memorial Highway – M & F Motors Ltd.

Motion No. 21- 164 Fowlow/Gibbon

Request for a permit to extend front deck by 3 x 18 x 6' located at 219 Hansen Memorial Highway.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

Regatta Drive – Gull Pond

Motion No. 21- 165 Fowlow/Hynes

Request for completion of Municipal Approval form for pit privy installation at the campsites on Regatta Drive.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

Urban and Rural Planning Act Resolution to Adopt Town of Stephenville Municipal Plan Amendment No. 8, 2020 & Urban and Rural Planning Act Resolution to Adopt Town of Stephenville Development Regulation Amendment No. 14, 2020

Motion No. 21- 166 Fowlow/Aylward

Under the Authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Stephenville adopts Municipal Plan Amendment No. 8, 2020 and Stephenville Development Regulation Amendment No. 14, 2020 to include Urban Hen and Quail Regulations.

During the COVID-19 pandemic, Council will be conducting Public Hearings through written submissions electronically or hardcopy by mail. Public comments on the proposed amendments must be submitted in writing by 3:00 pm, June 25, 2021 to the commissioner.

Carried Unanimously

Harassment Policy

Motion No. 21- 167 Fowlow/Hynes

It was the recommendation of the committee that the Town of Stephenville approve Harassment Prevention Policy, this will replace the Harassment Policy approved by council on September 15, 2006.

Carried Unanimously

Partnership - Summer Trail Mix Project

Motion No. 21- 168 Fowlow/Aylward

It was the recommendation of the committee that the Town of Stephenville partner in promoting local music through the Summer Trail Mix Project.

Carried Unanimously

32 Hillview Avenue

Deputy Mayor being the applicant, declared conflict of interest and left the council chambers. Council Aylward chaired the meeting this item.

Motion No. 21- 169 Aylward/Hynes

Let it be Resolved that the Town of Stephenville approve the request for a permit to erect a 10 by 10 greenhouse on the property located at 32 Hillview.

Carried Unanimously

BY-LAWS AND REGULATIONS

UNFINISHED BUSINESS

Mayor Rose

indicated the Two Capital Works Project are ongoing, the Carolina Avenue Bridge and Queen Street Extension Water/Sewer and Blanche Brook Park Playground will commence in the future

NEW BUSINESS

Councillor Gibbon

Councillor Gibbon indicated people are asking about the line painting delays, he noted this concern is province wide because there are delays in product delivery.

Councillor Aylward

Councillor Aylward brought forward that the Town of Stephenville is lacking media coverage during council meeting, and the residents are not being informed, they are welcome to call her if they have questions. Inquired on the dog park for Stephenville – Mayor confirmed a dog park is being designed and there will be separate areas for smaller/large.

Consolidation of hospital boards:

Councillor Aylward stated she is not in support of one hospital board.

Deputy Mayor Fowlow agree, and she stated it's important that the board directs and guides the work of the local hospitals and not micromanage. Councillor Hynes referenced the past school boards, stating superboards generally lose the uniqueness that each region requires. Mayor Rose commented with proper governance and anatomy along with solid management to deliver programs/services, budgets and recruitment; while not being micromanaged, one board may work.

Councillor Aylward urged everyone to follow public Health guidelines and stay safe. Mayor Rose affirmed that it is important for everyone to get the vaccine, stating covid is all around us and it can be deadly.

NOTICE OF MOTION

ADJOURNMENT

Motion No. 21- 170 Hynes/Gibbon

Councilor Felix adjourned the meeting at 1:18pm

There being no further business, the meeting adjourned at 1:21 pm.

Motion Carried

MAYOR

TOWN CLERK