

## **PUBLIC MEETING OF COUNCIL MARCH 11, 2021**

A Public Meeting of Council of the Town of Stephenville was held on March 11, @12:01 pm via video conference and was livestreamed.

Present:	Tom Rose	Mayor, Chairperson
	Susan Fowlow	Deputy Mayor
	Laura Aylward	Councillor
	Mark Felix	Councillor
	Don Gibbon	Councillor
	Maurice Hynes	Councillor

Staff: Mike Campbell, Town Manager  
Jennifer Brake, Town Clerk

### **CALL TO ORDER/ADOPTION OF AGENDA**

Motion No. 21-71 Gibbon/Hynes

That the Agenda of the Public Meeting of Council of March 11, 2021 be adopted as circulated.

Carried Unanimously

### **MINUTES**

Public Meeting of Council, February 25, 2021

Motion No. 21-72 Aylward/Fowlow

That the Minutes of the Public Meeting of Council for February 25, 2021 be adopted as circulated.

Carried Unanimously

### **MATTERS ARISING FROM MINUTES**

#### **Rescind Motion No. 20-263: Occupancy Permit 8 Russell Heights**

Motion No. 21-73 Fowlow/Felix

Councillor Hynes expressed he was "too close to the situation" and declared himself in conflict of interest and left the meeting @ 12:05 pm and returned to the meeting upon conclusion of the item @ 12:06pm

Motioned by Deputy Mayor Fowlow, Seconded by Councillor Felix.

Let it Be Resolved to Rescind Motion No. 20 – 263, Occupancy Permit for 8 Russell Heights.

Motion Carried.

### **PROCLAMATIONS AND DELEGATIONS**

None

**A Moment of Silence to Honour Councillor Michael Tobin.**

Councillor Aylward requested a moment of silence.

A period of silence was observed to pay tribute to the late Councillor Michael Tobin.

**COMMITTEE REPORTS**

**FINANCE COMMITTEE REPORTS**

**Expense Cheque Listing for February 2021**

Motion No. 21-74 Fowlow/Felix

It was the recommendation of the Finance Committee that the Expense Cheque Listing for February 2021 totaling \$ 426,989.40 be approved.

Carried Unanimously

**Request for Grant - Stephenville Airport Corporation**

Motion No. 21-75 Fowlow/Felix

It was the recommendation of the Finance Committee that the Town of Stephenville give an operational grant in the amount of \$50,000 to the Stephenville Airport Corporation.

In Favor: Mayor Rose, Deputy Mayor Fowlow, Councillor Aylward,  
Councillor Gibbon, Councillor Hynes

Opposed: Councilor Felix

Motion Carried

**PLANNING & TRAFFIC COMMITTEE**

**Classic Builders-5 Ross Avenue**

Motion No. 21-76 Fowlow/Hynes

Request for a permit to operate a home office for a construction business from the residence located at 5 Ross Avenue.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**Byrne Alberta Ltd.- 21 Utah Drive**

Motion No. 21-77 Fowlow/Aylward

Request for a permit to utilize the building located at 21 Utah Drive for warehouse storage.

It was the recommendation of the Planning and Traffic Committee that this request for a permit be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**Rene Hickey- 18 Little Port Harmon**

Motion No. 21-78 Fowlow/Felix

Request for completion of Municipal Approval form for the septic replacement on the property located at 18 Little Port Harmon.

Carried Unanimously

It was the recommendation of the Planning and Traffic Committee that this request be approved, subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

**Approval for Occupancy Permit 8 Russell Heights**

Motion No. 21-79 Fowlow/Aylward

Councillor Hynes declared himself in conflict of interest and left the meeting @ 12:15 pm and returned to the meeting upon conclusion of the item @ 12:18 pm

On motion by Deputy Mayor Fowlow, Seconded by Councillor Aylward,

Let it be Resolved to approval the request for Occupancy permit for the dwelling located at 8 Russell Heights.

Motion Carried.

It was noted by Councillor Felix, that the occupancy permit was denied previously due to parking issue, and that has seen been resolved.

**BY-LAWS AND REGULATIONS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Designating Heritage Building – 58 Oregon Drive**

Motion No. 21-80 Mayor Rose/Gibbon

Mayor Rose requested Deputy Mayor commence as the chairperson at 12:21pm.

Motioned by Mayor Rose, Seconded by Councillor Gibbon.

Let it Be Resolved that the Town of Stephenville under the authority of the Municipalities Act designate Harmon Headquarters Building as a Heritage Structure.

Carried unanimously.

Mayor Rose commenced as chair upon conclusion of these item.

Mayor Rose stated, the structure was the base commander building for the U. S Air Force . It's a prominent building with a lot of history protects the base commander building, large building that could have other uses. Prominent building with a lot of history, and we want to ensure the building is protected.

### **Adopt a Fire Hydrant Program**

Councillor Felix informed residents that the Town has a Adopt a Fire Hydrant program, whereby residents are encouraged to remove snow around the fire hydrants for a chance to win a gift certificate.

### **Tributes to late Councillor Michael Tobin.**

Mayor Rose stated a celebration of Micheal J Tobin life will be held a later date due to Covid restrictions currently in place. He played a big role as an educator, Grand Knight of the Knights of Columbus and 20 years on council, he will be missed at this table.

Councillor Gibbon sent condolences to councillor Tobin family and friends. He reflected on Councillor Tobin involvement in our community, he represented council on numerous committees including: Southwest Joint Council, Municipalities NL, Urban Municipalities Committees, and was also a board member with John Howard Society, past member on the College of the North Atlantic Board of Directors, and member with Knights of Columbus. He was elected to council in 1997 and was chair of the finance committee for many years and also chaired the economic development committee for several years. He reflected that Mike didn't like the video meeting, he preferred to be in the council chambers. Councillor Gibbon stating he was a very good councillor and a wonderful friend and he will be missed

Councillor Aylward stated he was a dedicated councillor and dedicated member to our community, she recalled his involvement with the Knights of Columbus Daffodil Campaign. She indicated Councillor Tobin spoke highly of the care he received at the Sir Thomas Roddick Hospital and Health Science Centre. He will be missed and condolences to his family.

### **NOTICE OF MOTION**

None

### **ADJOURNMENT**

Motion No. 21- 80                      Aylward/Hynes

There being no further business, the meeting adjourned at 12:29 pm.

Carried Unanimously

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**MAYOR**

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**TOWN CLERK**