

## REGULAR GENERAL MEETING

### Minutes

April 2, 2020

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:24 p.m. on April 2, 2020. The meeting was live streamed.

Present:	Tom Rose	Mayor (council chambers)
	Susan Fowlow	Deputy Mayor (via teleconference)
	Laura Aylward	Councillor (via teleconference)
	Mark Felix	Councillor (via teleconference)
	Don Gibbon	Councillor (via teleconference)
	Maurice Hynes	Councillor (via teleconference)
	Mike Tobin	Councillor (via teleconference)

Staff:	Mike Campbell	Town Manager (council chambers)
	Jennifer Brake	Town Clerk (council Chambers)

### CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 20-100 Tobin/Aylward

That the agenda of the Regular General Meeting of council April 2, 2020 be adopted as circulated.

Carried Unanimously

### MINUTES

Regular General Meeting, March 5, 2020

Motion No. 20-101 Fowlow/Hynes

That the minutes of the Regular General Meeting of council March 19, 2020 be adopted as circulated.

Carried Unanimously

### MATTERS ARISING FROM MINUTES

None

### PROCLAMATIONS AND DELEGATIONS

None

### COMMITTEE REPORTS

#### *Finance Committee*

#### **Expense Cheque Listing for March 2020**

Motion No. 20-102 Felix/Tobin

It was the recommendation of the Finance Committee that the Expense Cheque listing for March 2020 totaling \$ 397,519.04 be approved.

Carried Unanimously

**Town of Stephenville – Deadline for Taxes and Fees**

Motion No. 20-103 Felix/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville extend the due date for all taxes and fee payments until August 31, 2020 with no interest or penalties.

Carried Unanimously

**Regular General Meeting Schedule – Revised**

Motion No. 20-104 Felix/Hynes

It was the recommendation of the Finance Committee that the Regular General Meeting of Council be revised as listed below. This will replace the meeting schedule Motion No. 19-403.

Regular General Meetings of Council 2020 – REVISED

January 9, 23  
February 6, 20  
March 5, 19  
April 2, 23  
May 14  
June 4, 25  
July 16  
August 6, 27  
September 10, 24  
October 8, 22  
November 5, 19  
December 10

Carried Unanimously

**REQUEST TO TENDER, STREET PAINTING CONTRACT**

Motion No. 20-105 Felix/Tobin

Let it be Resolved that the Town of Stephenville approve a tender for the Street Painting contract.

Councillor Felix called a question to the Town Manager. The Town Manager noted the contract would be for three years, and deadlines for completion will be in place, however its weather depended.

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**Stephen Menne – 56 Gillis Drive**

Motion No. 20-106 Felix/Hynes

Request for Permission to consolidate the parcels of land located at 56 Gillis Drive with 34 Fowlow Drive.

It was the recommendation of the Planning and Traffic Committee that permission be granted subject to compliance with all Town Regulations.

Carried Unanimously

**MHBC (Wal-Mart) – 44 Queen Street**

Motion No. 20-107 Felix/Aylward

Request for Outline Planning Approval to designate 8 parking spaces for online pickup orders. Posts with signage to be erected in the spaces.

It was the recommendation of the Planning and Traffic Committee that the outline planning approval be granted subject to compliance with all Town Regulations.

Carried Unanimously

**Request for Proposal – Indian Head Range**

Motion No. 20-108 Felix/Tobin

It was the recommendation of the Planning and Traffic Committee that the Town of Stephenville issue a Request for Proposal for the sale/development of land Western Side of Indian Head Range as per Public Procurement Act.

Carried Unanimously

**BY-LAWS AND REGULATIONS**

**UNFINISHED BUSINESS**

**Mayor Rose**

Mayor Rose spoke of the Covid-19 pandemic that is currently happening on our country and world, he expressed his gratitude toward the federal and provincial governments. The federal government in stimulating the economics and Mr. Haggie and the provincial government role in mediating to keep us safe. The town council are not experts in the area and will be not be issuing press releases, however we need to listen to the experts, follow their guidelines to stay safe. We are supported the professional staff at the Sir Thomas Roddick Hospital, Search and Rescue, pharmacies, and the red cross. We need to remain calm and take the advice of Mr. Haggie and listen to the daily updates that they are providing. He thanked local food sources: Colemans, Co-op and Dominion for reaching out to the community and providing extra services. He also gave thanks to the hardware stores, pharmacies and the town staff for providing core services and providing updates to our residents. This is not easy on families, children and our own family members that we can't visit. Stay home and stay safe.

**Councillor Gibbon**

Also recognized the Fire Departments for their support. As front-line workers they are putting themselves at risk to being exposed.

Mayor Rose agreeing, also recognized all the first responders, paramedics, rcmp, and the standing role of the C-Company; Stephenville's Regiment Reserve squadron

**NEW BUSINESS**

**NOTICE OF MOTION**

**ADJOURNMENT**

Motion No. 20-109                      Aylward/Gibbon

There being no further business, the meeting adjourned at 12:41 p.m.

Carried Unanimously

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**MAYOR**

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**TOWN CLERK**