

## **REGULAR GENERAL MEETING, APRIL 20, 2017**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:17 p.m. on April 20, 2017.

Present: Mayor Tom O'Brien

Councillors: Don Gibbon  
Tom Rose  
Darlene Oake  
Laura Aylward

Absent: Deputy Mayor Mike Tobin  
Councillor Justin House

Also Present: Town Manager, Mike Campbell  
Town Clerk, Carolyn Lidstone

## **MINUTES**

### **REGULAR GENERAL MEETING, APRIL 6, 2017**

Motion – Gibbon/Aylward

No.17-81 That the Minutes of the Regular General Meeting of April 6, 2017 be adopted as circulated.

Carried Unanimously

## **PROCLAMATION & DELEGATIONS**

### **CHILD ABUSE PREVENTION MONTH, APRIL 2017**

Mayor O'Brien signed a Proclamation declaring April 2017 as Child Abuse Prevention Month in the Town of Stephenville.

### **HUMAN VALUES DAY, APRIL 24, 2017**

Mayor O'Brien signed a Proclamation declaring April 24, 2017 as Human Values Day in the Town of Stephenville.

**ORGAN AND TISSUE  
DONATION AWARENESS  
WEEK, APRIL 23-27, 2017**

Mayor O'Brien signed a Proclamation declaring April 24 - 27, 2017 as Organ and Tissue Donation Awareness Week in the Town of Stephenville.

**COMMITTEE REPORTS**

**FINANCE COMMITTEE  
ACCOUNTS PAYABLE  
FOR MARCH, 2017**

Motion - Gibbon/Rose

No.17-82 It was the recommendation of the Finance Committee that the Accounts Payable for March, 2017 totaling \$155,029.66 be approved.

Carried Unanimously

**ADVERTISING IN WAYFINDER,  
THE WESTERN STAR**

Motion - Gibbon/Oake

No.17-83 It was the recommendation of the Finance Committee that the Town of Stephenville purchase a half page ad, costing \$394 plus HST, in the 2017 Wayfinder being published by The Western Star.

Carried Unanimously

**MOTION TO SUBMIT  
APPLICATIONS, PROVINCIAL  
GOVERNMENT MULTI YEAR  
CAPITAL AND MCW FUNDING  
PROGRAMS**

Motion - Gibbon/Aylward

No.17-84 It was the recommendation of the Finance Committee that the following projects be submitted under the Provincial Government Multi Year Capital and MCW Funding Programs:

- |   |            |
|---|------------|
| 1. Wellfield Temporary Power                | \$ 104,650 |
| 2. St. Clare Avenue Reconstruction, Phase 2 | 2,675.590  |

3. Maple Street Reconstruction	964,183
4. Hillview Avenue Reconstruction, Phase 2	2,439,601
5. Pleasant Avenue Reconstruction, Phase 2	1,205,119
6. Russell Heights Reconstruction	827,570
7. West Street Paving	750,165
8. Minnesota Drive Paving	1,200,644
9. Carolina Avenue Paving	938,163
10. Ramp Repaving	689,882

Carried Unanimously

**MOTION TO SUBMIT  
 APPLICATIONS, FEDERAL  
 GOVERNMENT BUILD  
 CANADA FUND**

Motion - Gibbon/Oake

No.17-85 It was the recommendation of the Finance Committee that the following projects be submitted under the Provincial Government Multi Year Capital and MCW Funding Programs:

1. Wellfield Temporary Power	\$ 104,650
2. St. Clare Avenue Reconstruction, Phase 2	2,675,590
3. Maple Street Reconstruction	964,183
4. Hillview Avenue Reconstruction, Phase 2	2,439,601
5. Pleasant Avenue Reconstruction, Phase 2	1,205,119
6. Russell Heights Reconstruction	827,570
7. West Street Paving	750,165
8. Minnesota Drive Paving	1,200,644
9. Carolina Avenue Paving	938,163
10. Ramp Repaving	689,882

Carried Unanimously

**AWARD OF TENDER, AQUATIC  
 CENTRE RENOVATIONS, CP3,  
 EXTERIOR FINISH REPAIRS**

Motion - Gibbon/Aylward

No.17-86 It was the recommendation of the Finance Committee that the Tender for Aquatic Centre Renovations, CP3, Exterior Finish Repairs, be awarded to Tech Construction Ltd. in the amount of \$165,140, HST included.

Carried Unanimously

**MOTION TO ACCEPT FUNDING,  
DEPARTMENT OF TOURISM,  
CULTURE, INDUSTRY AND  
INNOVATION,  
SHOOTING RANGE**

Motion - Gibbon/Rose

No.17-87 It was the recommendation of the Finance Committee that the Town of Stephenville accept funding in the amount of \$20,000 from the Department of Tourism, Culture, Industry and Innovation to engage the services of a person to design and develop a plan/proposal to establish a 600 meter Shooting Range.

Carried Unanimously

**MOTION FOR MAYOR AND  
MANGER TO SIGN INDENTURE  
AND LEASE ASSIGNMENT  
AGREEMENT WITH DEPARTMENT  
OF TRANSPORTATION AND  
WORKS, HARMON SEASIDE  
LINKS AND PARK LAND**

Motion - Gibbon/Oake

No.17-88 It was the recommendation of the Finance Committee that the Mayor and Manager be authorized to sign the Indenture and Lease Assignment Agreement with the Department of Transportation and Works pertaining to the conveyance of the Harmon Seaside Links and park land.

Carried Unanimously

**ADVERTISING, SOUVENIR  
CONVOCATION BOOKLET,  
GRAND CHAPTER ROYAL  
ARCH MASONS**

Motion - Gibbon/Aylward

No.17-89 It was the recommendation of the Finance Committee that the Town of Stephenville purchase a half page ad costing \$60 in the souvenir convocation booklet for the Annual Grand

Convocation of the Royal Arch Masons of Newfoundland and Labrador being held May 26 and 27, 2017.

Carried Unanimously

**INTERIM FINANCING,  
STEPHENVILLE THEATRE  
FESTIVAL**

Motion - Gibbon/Oake

No.17-90 That in accordance with the provisions of Section 203 of the Municipalities Act, the Town of Stephenville provide interim financing to the Stephenville Theatre Festival in the amount of \$52,000; said funding to be 100% repayable by STF within the next five years.

Councillor Rose stated that although he supports the Festival, Council has gotten mixed signals about its authority to give loans. He would like the Department of Municipal Affairs to get their act together to decide definitely whether municipalities can disburse loans.

Mayor O'Brien referenced his 4 to 5 conversations with Minister Joyce in this regard, noting that the Minister was clear that communities are able to grant loans. The Stewart McKelvey lawyer consulted is one of the Province's leading municipal authorities; and in his opinion, it is an acceptable practice.

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**CLEAN UP PERIOD**

Motion - Aylward/Oake

No.17-91 That the recommendation of the Planning and Traffic Committee be accepted and 2017 Clean-Up Period be held from May 29, 2017 through June 9, 2017.

Carried Unanimously

Mayor O'Brien advised that residents will receive a flyer containing information regarding the Clean-Up Period. He asked that items for pick up during Clean Up Period should not be placed at the curb until the week prior to the start of the period.

Councillor Rose suggested that the flyer be revised to include that point.

## **ROAD CLOSURES, HARMON HUSTLE ROAD RACE**

DATA: Request for permission to close Massachusetts Drive (200 meters) to vehicular traffic on Sunday, August 6<sup>th</sup>, 2017 from 6:30 a.m. to 12:00 p.m. and close Main Street for the race for one hour period from 8:30 a.m. to 9:30 a.m. and also to place non-permanent spray paint markers on the roads to denote the route of the races.

It was the recommendation of the Planning and Traffic Committee that on August 6, 2017, and in conjunction with the Harmon Hustle Road Race, Main Street be closed to vehicular traffic from 8:30 a.m. to 9:30 a.m. and Massachusetts Drive from the Carolina Avenue traffic light to the Arts and Culture Centre be closed from 6:30 a.m. to Noon. Further that the non-permanent spray paint markings be permitted to denote the route of the race.

Motion - Aylward/Gibbon

No.17-92 That the recommendation of the Planning and Traffic Committee be accepted and on August 6, 2017, and in conjunction with the Harmon Hustle Road Race, Main Street be closed to vehicular traffic from 8:30 a.m. to 9:30 a.m. and Massachusetts Drive from the Carolina Avenue traffic light to the Arts and Culture Centre be closed from 6:30 a.m. to Noon. Further that the non-permanent spray paint markings be permitted to denote the route of the race, subject to conditions as outlined in the agenda data.

Carried Unanimously

**THE CO-OPERATORS,  
92-94 QUEEN STREET**

DATA: Request for a permit to change signage and operator of the existing business located in space in the building located 92-94 Queen Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No.17-93 That the recommendation of the Planning and Traffic Committee be accepted and The Co-operators be granted permit to to change signage and operator of the existing business located in space in the building located 92-94 Queen Street, subject to conditions as outlined in the agenda data..

Carried Unanimously

**ROYAL BANK OF CANADA,  
73 MAIN STREET**

DATA: Request for a permit to do renovations, as per plans submitted, to the building located 73 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Oake

No.17-94 That the recommendation of the Planning and Traffic Committee be accepted and Royal Bank of Canada be granted a permit to do renovations, as per plans submitted, to the building located 73 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**TOM O'GORMAN,  
7-9 BEACH STREET**

DATA: Request for Outline Planning Permission to subdivide land at 7-9 Beach Street and to erect a 42' x 52' single family residence, on the property located at 9 Beach Street.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No.17-95 That the recommendation of the Planning and Traffic Committee be accepted and Tom O'Gorman be granted Outline Planning Permission to subdivide land at 7-9 Beach Street and to erect a 42' x 52' single family residence, on the property located at 9 Beach Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**DAME DRAGONFLY  
METAPHYSICAL,  
7 BAYVIEW STREET**

DATA: Request for a permit operate a home-based personal services and online gifts business from the residence located at 7 Bayview Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Gibbon

No.17-96 That the recommendation of the Planning and Traffic Committee be accepted and Dame Dragonfly Metaphysical be granted a permit operate a home-based personal services and online gifts business from the residence located at 7 Bayview



Street, subject to conditions as outlined  
in the agenda data.

Carried Unanimously

**THOMAS AND JOANNE  
ROSE, 45 HILLIER AVENUE**

DATA: Request for a permit to construct an  
accessory building 40' x 28', on the property  
located 45 Hillier Avenue.

It was the recommendation of the Planning and  
Traffic Committee that this permit be granted  
subject to compliance with all Town Regulations.

As the applicant for the proposed development,  
Councillor Rose declared himself in conflict of  
interest and left the Council table.

Motion - Aylward/Oake

No.17-97 That the recommendation of the  
Planning and Traffic Committee be  
accepted and Thomas and Joanne  
Rose be granted a permit to construct  
an accessory building 40' x 28', on the  
property located 45 Hillier Avenue.,  
subject to conditions as outlined in the  
agenda data.

Carried  
Councillor Rose abstained from voting.

Councillor Rose returned to the Council table at  
the conclusion of discussion on this item.

**ADJOURNMENT**

Motion – Gibbon/Oake

No. 17-98 That the meeting adjourn at this time,  
12:31 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**