

## REGULAR GENERAL MEETING, AUGUST 2, 2018

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:10 p.m. on August 2, 2018.

Present:	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor
	Mark Felix	Councillor
	Don Gibbon	Councillor
	Maurice Hynes	Councillor
ABSENT:	Laura Aylward	Councillor
	Mike Tobin	Councillor
STAFF:	Mike Campbell	Town Manager
	Jennifer Brake	Town Clerk

### CALL TO ORDER/APPROVAL OF AGENDA

Motion No. 18-205 Hynes/Gibbon

That the Agenda of the Regular General Meeting of August 2, 2018 be adopted as circulated.

Carried Unanimously

### REGULAR GENERAL MEETING JULY 12, 2018

Motion No. 18-206 Felix/Hynes

That the Minutes of the Regular General Meeting of July 12, 2018 be adopted as circulated.

Carried Unanimously

### PROCLAMATION & DELEGATIONS

None

### COMMITTEE REPORTS

#### FINANCE COMMITTEE:

#### POLL TAX

Motion No. 18-207 Felix/Gibbon

It was the recommendation of the Finance Committee that Poll Tax adjustments totaling \$190.47 be approved.

Carried Unanimously

**PROPERTY TAX**

Motion No. 18-208 Felix/Hynes

It was the recommendation of the Finance Committee that property tax write offs in the amount of \$619.28 and refunds of \$619.28 be approved.

Carried Unanimously

**REMISSION OF TAX**

Motion No. 18-209 Felix/Fowlow

It was the recommendation of the Finance Committee that remission of tax in the amount of \$667.40 and refunds of \$218.45 be approved.

Carried Unanimously

**EXPENSE CHEQUE LISTING, JULY 2018**

Motion No. 18-210 Felix/Gibbon

That the recommendation of the Finance Committee be accepted and the Expense Cheque listing for July, 2018 totaling \$245,289.17 be approved.

Carried Unanimously

**AWARD OF TENDER, JANITORIAL SERVICES**

Motion No. 18-211 Felix/Hynes

That the recommendation of the Finance Committee be accepted and the Town of Stephenville award tender for Janitorial Services to Bruin Enterprises (Klean-All) for the town offices in the amount of \$24,771.00 per year HST inclusive.

Carried Unanimously

**AWARD OF TENDER, ASPHALT REPAIR**

Motion No. 18-212 Felix/Gibbon

That the recommendation of the Finance Committee be accepted and the Town of Stephenville award the tender for Asphalt Repair to Western Paving Limited at the following prices:

Asphalt only	\$150.00/ton
Recap up to 500 ton	\$180.00/ton
Patching with prep	\$335.00/ton
Patching w/o prep	\$205.00/ton

Carried Unanimously

**AWARD OF TENDER, ½ TON CREW CAB 4x4 PICKUP TRUCK**

Motion No. 18-213 Felix/Fowlow

That the recommendation of the Finance Committee be accepted and the Town of Stephenville award the tender for 2018 ½ Ton Crew Cab 4 x 4 Pickup Truck to Hickman Motors Limited in the amount of \$37,432.00 plus HST.

Carried Unanimously

**RECREATION & WELLNESS GRANTS CRITERIA**

Motion No. 18-214 Felix/Hynes

That the recommendation of the Finance Committee be accepted and that the eligibility criteria for recreation and wellness grants be accepted.

Carried Unanimously

**PERMISSION TO TENDER – STANDING OFFER FOR TOPSOIL AND HYDROSEEDING**

Motion No. 18-215 Felix/Gibbon

That the recommendation of the Finance Committee be accepted Town of Stephenville Tender – Standing Offers for Topsoil and Hydroseeding.

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN COMMITTEE:****GERARD POMEROY- 89 WEST STREET**

Motion No. 18-216 Fowlow/Hynes

This was postponed from the Regular General Meeting of July 12, 2018 and was laid back on the table for consideration.

It was the recommendation of the Planning and Traffic Committee that Outlining Planning Approval be granted to construct a four-plex, as per plot plan submitted, on the property located at 89 West Street with the following conditions. The property must be paved and privacy fence installed upon construction of the building.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**LOBLAW PROPERTIES LTD. – 56-60 PRINCE RUPERT DRIVE**Motion No. 18-217

Fowlow/Hynes

It was the recommendation of the Planning and Traffic Committee that Outlining Planning Approval be granted for retail cannabis store to be located at the existing space “Holy Smokes Shop” located at 56-60 Prince Rupert Drive.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**TOWN OF STEPHENVILLE – HEALTHY EATING POLICY**Motion No. 18-218

Fowlow/Felix

It was the recommendation of the Planning and Traffic Committee that the Town of Stephenville adopt Healthy Eating Policy in partnership with Eat Great & Participate Program for the Town of Stephenville facilities and special events.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**VISION AUTOMOTIVE & RV – 57-61 WEST STREET**Motion No. 18-219

Fowlow/Felix

It was the recommendation of the Planning and Traffic Committee that a permit be granted change ownership of the existing RV, Auto and propane business located at 57-61 West Street from B&S Auto Sales to Vison Automotive & RV.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**HOME AWAY FROM HOME CHILD CARE – 165 NEW MEXICO DRIVE**Motion No. 18-220

Fowlow/Gibbon

It was the recommendation of the Planning and Traffic Committee that a permit be granted to operate a licensed family child care business from the residence located at 165 New Mexico Drive.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**COUCHE-TARD INC. (PRIORITY PERMITS LTD) – 9 MAIN STREET**Motion No. 18-221

Fowlow/Hynes

It was the recommendation of the Planning and Traffic Committee that a permit be granted to change the signage on existing building and canopy from Ultramar to Circle K/Irving, as per drawings submitted, on the property located at 9 Main Street.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**COUCHE-TARD INC. (LAURENT PEPIN INC.) – 9 MAIN STREET**Motion No. 18-222

Fowlow/Gibbon

It was the recommendation of the Planning and Traffic Committee that a permit be granted to complete minor exterior and interior renovations, as per drawings submitted, on the property located at 9 Main Street.

That the recommendation of the Planning and Traffic Committee be approved subject to the approval of Service NL and compliance with all Town Regulations.

Carried Unanimously

**LEONARD WILLETTE – 58 & 60 GALLANT STREET**Motion No. 18-223

Fowlow/Felix

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted to subdivide the property at 58 Gallant Street to accommodate two parcels of land and to erect a single family dwelling on the newly created parcel on 60 Gallant Street. These were both discretionary use and were advertised with no comments received.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**SHERRI WIGHT – 9 PENNSYLVANIA DRIVE**Motion No. 18-224

Fowlow/Felix

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted to operate a licensed child care business from the residence located at 9 Pennsylvania Drive.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

**LAURA JESSO – 1 REGATTA DRIVE – GULL POND**Motion No. 18-225

Fowlow/Hynes

It was the recommendation of the Planning and Traffic Committee that a permit be granted to construct cottage and detached garage, as per plans submitted, at the location 1 Regatta Drive.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations and approval from the Rod & Gun Club

Carried Unanimously

**PROPOSED PILOT PROJECT – BACKYARD HENS**Motion No. 18-226

Fowlow/Hynes

On motion by Deputy Mayor Fowlow, seconded by Councillor Hynes, it is RESOLVED that the Town of Stephenville proceed to develop regulations for a 2 year pilot project permitting Backyard Hens in approved residential zones

In Favor: (4)            Opposing: (1) Councillor Gibbon

Motion Carried

**ECONOMIC DEVELOPMENT COMMITTEE:**

As presented by Councillor Felix, Chair of the Economic Development Committee.

**ECONOMIC DEVELOPMENT COMMITTEE MEMBERS**Motion No. 18-227

Felix/Hynes

Council Felix, Chair of the Economic Development Committee, requested approval to appoint Sharon Williston to the economic development committee board to represent Newfoundland Aboriginal Women's Network (NAWN).

Carried Unanimously

**BY-LAWS AND REGULATIONS**

NONE

**NEW BUSINESS**

NONE

**ADJOURNMENT**

Motion No. 18- 228 Felix/Hynes

There being no further business, the meeting adjourned at 1:01 p.m.  
Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**