

**REGULAR GENERAL MEETING, AUGUST 18, 2016**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:08 p.m. on August 18, 2016.

Present: Mayor Tom O'Brien  
Deputy Mayor: Mike Tobin

Councillors: Laura Aylward  
Justin House  
Tom Rose

Absent: Councillors: Don Gibbon  
Darlene Oake

Also Present: Town Manager, Mike Campbell  
Town Clerk, Carolyn Lidstone

**MINUTES  
REGULAR GENERAL MEETING,  
JULY 28, 2016**

Motion – Aylward/House

No.16-209 That the Minutes of the Regular General Meeting of July 28, 2016 be adopted as circulated.  
Carried Unanimously

**SPECIAL MEETING,  
AUGUST 10, 2016**

Motion – Tobin/Aylward

No.16-210 That the Minutes of the Special Meeting of August 10, 2016 be adopted as circulated.  
Carried Unanimously

**COMMITTEE REPORTS  
FINANCE COMMITTEE**

**ACCOUNTS PAYABLE FOR  
JULY, 2016**

Motion - Tobin/Rose

No.16-211 That the recommendation of the Finance Committee be accepted and the Accounts Payable for July, 2016 totaling \$233,417.28 be approved.  
Carried Unanimously

**EXPENSE CHEQUE LISTING FOR  
JULY, 2016**

Motion - Tobin/House

No.16-212 That the recommendation of the Finance Committee be accepted and the Expense Cheque Listing for July, 2016 totaling \$174,424.19 be approved.

Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**THE YOGA KIDS NL,  
50 FOWLOW DRIVE**

DATA: Request for a home-based business to accommodate yoga classes and to erect a window sign on the property located at 50 Fowlow Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the conditions that attendance by participants will be by drop off and pick up only with no additional on-street parking requirements and compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-213 That the recommendation of the Planning and Traffic Committee be accepted and The Yoga Kids NL be granted a permit for a home-based business to accommodate yoga classes and to erect a window sign on the property located at 50 Fowlow Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**QUILTS ON THE ROCK/TIMOTHY  
BENOIT, 1-2 MOUNTAIN ROAD**

DATA: Request for a permit to operate a home-based craft business to be conducted by appointment only and online from the apartment located at 1-2 Mountain Road.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to all retail activity being by delivery only and compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-214 That the recommendation of the Planning and Traffic Committee be accepted and Quilts on the Rock/Timothy Benoit be granted a permit to operate a home-based craft business to be conducted by appointment only and online from the apartment located at 1-2 Mountain Road, subject to conditions as outlined in the agenda data.

Carried Unanimously

**DAVID FILLATRE, 229  
CAROLINA AVENUE**

DATA: Request for Outline Planning Permission to operate an automotive and heavy truck repair shop on the property located at 229 Carolina Avenue.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/House

No. 16-215 That the recommendation of the Planning and Traffic Committee be accepted and David Fillatre be granted Outline Planning Permission to operate an automotive and heavy truck repair shop on the property located at 229 Carolina Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

**CANAM LODGE, 12  
ST. CLARE AVENUE**

DATA: Request for a permit to do minor interior and exterior renovations to building on the property located at 12 St. Clare Avenue.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-216 That the recommendation of the Planning and Traffic Committee be accepted and the CanAm Lodge be granted a permit to do minor interior and exterior renovations to the building on the property located at 12 St. Clare Avenue, subject to conditions as outlined in the agenda data.

Carried Unanimously

**JONATHAN MYERS  
PHOTOGRAPHY NEWFOUNDLAND  
AND LABRADOR,  
48 MONTANA DRIVE**

DATA: Request for a permit to operate a home-based photography and print business from the residence located at 48 Montana Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-217 That the recommendation of the Planning and Traffic Committee be accepted and Jonathan Myers Photography Newfoundland and Labrador, be granted a permit to operate a home-based photography and print business from the residence located at 48 Montana Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**KILLICK CAFÉ,  
1 MAIN STREET**

DATA: Request for a permit to utilize space in the building located at 1 Main Street to accommodate a café, do minor interior renovations and erect two signs on the building.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/House

No. 16-218 That the recommendation of the Planning and Traffic Committee be accepted and Killick Café be granted a permit to utilize space in the building located at 1 Main Street to accommodate a café, do minor interior renovations and erect two signs on the building, subject to conditions as outlined in the agenda data.

Carried Unanimously

**JAZZY NAILS, 17 CAPRI  
COURT**

DATA: Request for a permit to operate a home based business on the property located at 17 Capri Court to accommodate a nail business and to erect a sign.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-219 That the recommendation of the Planning and Traffic Committee be accepted and Jazzy Nails be granted a permit to operate a home based business on the property at 17 Capri Court to accommodate a nail business and to erect a sign, subject to conditions as outlined in the agenda data.

Carried Unanimously

**EDWARD J. JOHNSON,  
COLD BROOK ROAD**

DATA: Request for a permit to erect a single family dwelling, as per drawings submitted, on property located on Cold Brook Road.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-220 That the recommendation of the Planning and Traffic Committee be accepted and Edward J. Johnson be granted a permit to erect a single family dwelling, as per drawings submitted, on property located on Cold Brook Road, subject to conditions as outlined in the agenda data.

Carried Unanimously

**DAVID MOONEY,  
4 CROWN AVENUE**

DATA: Request for Outline Planning Permission to subdivide property at 4 Crown Avenue and to construct a duplex with two subsidiary apartments on the newly-created lot.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to the submission of detailed construction drawings and compliance with all Town Regulations.

Motion - Aylward/Tobin

No. 16-221 That the recommendation of the Planning and Traffic Committee be accepted and David Mooney be granted Outline Planning Permission to subdivide property at 4 Crown Avenue and to construct a duplex with two subsidiary apartments on the newly-created lot, subject to conditions as outlined in the agenda data.

In response to a question from Councillor Rose, Mayor O'Brien noted that additional developments do not always result in more children in a residential area. Signs such as "Children at Play" are usually erected at the request of a neighborhood.

Carried Unanimously

**THOMAS AMUSEMENTS,  
KIN COURT**

DATA: Request for permission to operate the Thomas Amusements Midway for the period August 22-28, 2016.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of the Stephenville Airport Corporation and Service NL, the site being cleaned up within a reasonable period of time, adequate security and washrooms being provided for patrons and compliance with all Town Regulations.

Motion - Aylward/House

No. 16-222 That the recommendation of the Planning and Traffic Committee be accepted and Thomas Amusements be granted permission to operate the Thomas Amusements Midway for the period August 22-28, 2016, subject to conditions as outlined in the agenda data.

Carried Unanimously

**PMW CONSTRUCTION LIMITED,  
161-163 MAIN STREET**

DATA: Request for Outline Planning Permission to construct a commercial building, as per plot plan submitted, at 161-163 Main Street.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to the submission of detailed construction drawings and compliance with all Town Regulations.

Motion - Aylward/Rose

No. 16-223 That the recommendation of the Planning and Traffic Committee be accepted and PMW Construction Limited be granted Outline Planning Permission to construct a commercial building, as per plot plan submitted, at 161-163 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**CURNEW'S CONSTRUCTION,  
21 UTAH DRIVE**

DATA: Request for a permit to paint the exterior of the building located at 21 Utah Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations

Motion - Aylward/Tobin

No. 16-224 That the recommendation of the Planning and Traffic Committee be accepted and Curnew's Construction be granted a permit to paint the exterior of the building located at 21 Utah Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**HD COATINGS INC.,  
459 MASSACHUSETTS DRIVE**

DATA: Request for a permit to utilize space in the building located at 459 Massachusetts Drive to accommodate a spray truck liner business.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.



Motion - Aylward/House

No. 16-225 That the recommendation of the Planning and Traffic Committee be accepted and HD Coatings Inc. be granted a permit to utilize space in the building located at 459 Massachusetts Drive to accommodate a spray truck liner business, subject to conditions as outlined in the agenda data.

Carried Unanimously

## **NEW BUSINESS**

### **2 BLANCHARD'S ROAD, NOELS POND**

Councillor Rose reported that MHA, John Finn had confirmed that the Department of Conservation and Environment will be taking a look at the situation at 2 Blanchard's Road, Noels Pond. The mapping will be reviewed to validate the 1:20 flood line.

Mayor O'Brien stated at the time of the submission of the application last year, the Town had requested Water Resources to confirm the accuracy of the map. The Town had even offered to assist with the cost to do the review. Upon checking, however, Water Resources have not agreed to come to do that yet. MHA John Finn is still working with the Department on that request.

Councillor House suggested that if Water Resources are doing a review, it should include a review of all 1:20 flood zone areas in the community.

### **WHITE'S ROAD**

Councillor Rose reported that following a meeting with the local MHA's and Minister Hawkins, there had been no commitment to have the upgrades done on White's Road.

In response to a suggestion from Councillor Rose, the Town Manager will contact Mr. Cyril McCarthy of the Department of Transportation and Works to request signage be erected to warn traffic of the dangerous sections of the road on White's Road, particularly around Gull Pond.

**FRIENDLY INVASION  
CELEBRATIONS**

Mayor O'Brien reported that although the official events are over, there are still a lot of people staying around the community. He noted that this is a project that the whole community embraced and recognized the efforts of the Stephenville Cultural Destination Committee, Mrs. Jean House and the Harmon Hustle Road Race. These events were a good launching pad to go forward for years ahead and he conveyed his sincere thanks to all the volunteers who participated in the Friendly Invasion celebration preparations.

**BEAUTIFICATION COMMITTEE**

Councillor Aylward reminded residents that the bulk item pickup on Fridays is still ongoing.

Mayor O'Brien expressed a very large thank you to the Beautification Committee and Public Works Staff who have done such a tremendous job in making the community look good for the celebrations.

**STEPHENVILLE ECONOMIC  
DEVELOPMENT COMMITTEE**

Deputy Mayor Tobin updated Council on the Request for Proposals for a college town concept which has been issued by the Stephenville Economic Development Committee.

**MUNICIPALITIES  
NEWFOUNDLAND AND  
LABRADOR, ANNUAL  
GENERAL MEETING  
RESOLUTION DEADLINE**

Deputy Mayor Tobin brought to Council's attention that the deadline is quickly approaching for submission of resolutions to the MNL Annual General Meeting being held in October.

**ADJOURNMENT**

Motion – Aylward/House

No. 16-226 That the meeting adjourn at this time,  
12:41 p.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**