

REGULAR GENERAL MEETING
Minutes
April 23, 2020

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:07 p.m. on April 23, 2020. The meeting was held via videoconference and was live streamed.

Present: Tom Rose Mayor
 Susan Fowlow Deputy Mayor
 Laura Aylward Councillor
 Mark Felix Councillor
 Don Gibbon Councillor
 Maurice Hynes Councillor
 Mike Tobin Councillor

Staff: Mike Campbell Town Manager
 Jennifer Brake Town Clerk
 Robyn Snook Video Facilitator

CALL TO ORDER/ADOPTION OF AGENDA

Motion No. 20-110 Tobin/Fowlow

That the agenda of the Regular General Meeting of council April 23, 2020 be adopted as circulated.

Carried Unanimously

MINUTES

Regular General Meeting, April 2, 2020

Motion No. 20-111 Felix/Hynes

That the minutes of the Regular General Meeting of council March 19, 2020 be adopted as circulated.

MATTERS ARISING FROM MINUTES

April 2, 2020 minutes referenced air cadets. This was an administrative error. The minutes will be revised to remove air cadets and replace with C- Company. Stephenville's Regiment Reserve squadron.

PROCLAMATIONS AND DELEGATIONS

None

COMMITTEE REPORTS

Finance Committee

Poll Tax

Motion No. 20-112 Felix/Aylward

It was the recommendation of the Finance Committee that the Poll Tax write offs in the amount of \$ 131.38 be approved.

Carried Unanimously

Property Tax

Motion No. 20-113 Felix/Tobin

It was the recommendation of the Finance Committee that property tax write offs in the amount of \$12,599.79 be approved.

Carried Unanimously

Water & Sewer Tax

Motion No. 20-114 Felix/Hynes

It was the recommendation of the Finance Committee that Water & Sewer Tax adjustments in the amount of \$324.00 be approved

Carried Unanimously

Remission of Tax

Motion No. 20-115 Felix/Tobin

It was the recommendation of the Finance committee that remission of Tax totaling \$1,156.40 be approved.

Carried Unanimously

Accounts Payable Listing for March 2020

Motion No. 20-116 Felix/Aylward

It was the recommendation of the Finance Committee that the Accounts Payable listing for March 2020 totaling \$ 386,540.07 be approved.

Carried Unanimously

Award of Tender, New Loader and Snow Gear

Motion No. 20-117 Felix/Fowlow

That the recommendation of the Finance Committee be accepted and the Town of Stephenville award tender for New Loader and Snow Gear to the bidder Brandt Tractor for a John Deere 634 Loader with Craig Snow Blade and Wing in the amount \$312,800 HST Included.

Carried Unanimously

Award of Tender, Street Markings 2020

Motion No. 20-118 Felix/Hynes

Let it be Resolved that the Town of Stephenville Award the Tender for three (3) year contract for Street Markings 2020 to Precision Lawn Care in the amounts of:

Part A & B (everything except Little Port Harmon)
\$28,211.40 HST included per year

Part C - Little Port Harmon optional each year
\$3,220.00 HST included per year

Carried Unanimously

Stephenville Airport Corporation – Airfield Lighting/Electrical Invoice

Motion No. 20-119 Felix/Tobin

It was the recommendation of the committee that the request from the Stephenville Airport Corporation to receive payment for Airfield Lighting and Electrical Condition Assessment invoice as submitted be denied.

In Favor: Mayor Rose, Deputy Mayor Fowlow, Councillors: Aylward, Felix, Gibbon, Tobin.

Opposed: Councillor Hynes

Motion Carried

Request for Funding – Knights of Columbus,

Motion No. 20-120 Felix/Tobin

It was the recommendation of the Finance Committee that the Town of Stephenville provide a grant in the amount of \$5000.00 to the Knights of Columbus to support the Food for Families Program.

Carried Unanimously

Permits and Municipal Plan

SamKat Holdings Inc O/A Georgia Convenience – 83 Georgia Drive

Motion No. 20-121 Fowlow/Hynes

Request for a permit to change ownership of existing convenience store and do interior renovations on the property located at 83 Georgia Drive.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Carried Unanimously

Ashley Hynes' Family Childcare – 33 Florida Loop

Motion No. 20-122 Fowlow/Gibbon

Request for a permit to relocate existing licensed family childcare business from 19 York Avenue to new residence located at 33 Florida Loop.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations and approval of Service NL.

Carried Unanimously

Jason & Krista White – 32 Hillier Avenue

Motion No. 20-123 Fowlow/Aylward

The Mayor declared conflict of interest, property owner on Hillier Ave. He disconnected from the meeting @ 12:18pm. Deputy Mayor commenced as chairperson.

A request for permission to proceed with spot rezoning a parcel of land located at 32 Hillier Avenue as submitted.

It was the recommendation of the committee that the Request for Outline Planning approval to proceed with spot zoning amendment for a parcel of land with the intent to construct home at the location of 32 Hillier Avenue be denied.

Motion Carried

The meeting facilitator called the Mayor to rejoin the meeting, he presided the meeting @ 12:19pm.

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Rose

Praised and thanked the first responders, health care officials, ground search and rescue, Doctors, Minister Haggie, and all health care departments. And recognized the essential business still providing services and our residents for remaining safe.

The Mayor sent his heart filled condolences to the falling victims of the horrific act of violence that took place in our neighbouring province Nova Scotia. He stated – to all the families, the RCMP in Nova Scotia – this country – Stephenville detachment, my sincere condolences.

Councillor Aylward echoed the Mayors message and behalf of herself and council she sent her condolences and prayers to the families and the RCMP.

Clean up Week

In response to a question asked by Councillor Gibbon, Mayor Rose stated clean up week will look different this year, and there will be no curb side pickup. Containers will be located at the Towns public works depot for residents to discard items. More information will be released on the Town's Website and Facebook page once details are finalized.

NOTICE OF MOTION

ADJOURNMENT

Motion No. 20-124 Aylward/Gibbon

There being no further business, the meeting adjourned at 12:26 p.m.

Carried Unanimously

Regular General Meeting April 23, 2020

MAYOR

TOWN CLERK