

## **REGULAR GENERAL MEETING, FEBRUARY 4, 2014**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 11:40 a.m. on February 4, 2014.

Present: Mayor Tom O'Brien, Chairperson  
Deputy Mayor Mike Tobin  
Councillors: Laura Aylward  
Don Gibbon  
Justin House  
Darlene Oake

Absent: Councillor John Finn

Also Present: Town Manager, Mike Campbell  
Town Clerk, Carolyn Lidstone

## **MINUTES**

### **REGULAR GENERAL MEETING, JANUARY 16, 2014**

Motion – Gibbon/Aylward

No. 14-13 That the Minutes of the Regular General Meeting of January 16, 2014 be adopted as circulated.  
Carried Unanimously

## **PROCLAMATIONS AND DELEGATIONS**

**HERITAGE DAY PROCLAMATION** Mayor O'Brien proclaimed February 17, 2014 to be Heritage Day in the Town of Stephenville.

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

### **POLL TAX**

Motion – Gibbon/Oake

No. 14-14 That the recommendation of the Finance Committee be accepted and

Poll Tax write offs of \$2,736.99,  
adjustments of \$736.93 and refunds of  
\$76.51 be approved.

Carried Unanimously

**PROPERTY TAX**

Motion – Gibbon/Tobin

No. 14-15 That the recommendation of the  
Finance Committee be accepted and  
Property Tax write offs of \$9,171.67 and  
adjustments of \$40.35 be approved.

Carried Unanimously

**WATER AND SEWER TAX**

Motion – Gibbon/House

No. 14-16 That the recommendation of the  
Finance Committee be accepted and  
Water & Sewer Tax adjustments totaling  
\$3,414.07 be approved.

Carried Unanimously

**BUSINESS TAX**

Motion – Gibbon/Aylward

No. 14-17 That the recommendation of the  
Finance Committee be accepted and  
Business Tax write offs totaling \$949.20  
and adjustments totaling \$778.13 be  
approved.

Carried Unanimously

**ACCOUNTS PAYABLE FOR  
DECEMBER, 2013**

Motion – Gibbon/Oake

No. 14-18 That the recommendation of the  
Finance Committee be accepted and  
the Accounts Payable listing for  
December, 2013 totaling \$447,670.96  
be approved.

Carried Unanimously

**CORRECTION TO 2014 TAXES  
AND RATES, BUSINESS TAX MILL  
RATE, RENT-A-CAR AGENCIES**

Motion – Gibbon/Tobin

No. 14-19 That the recommendation of the Finance Committee be accepted and the Business Tax mill rate for Rent-A-Car Agencies be corrected to 5.1% (51.0 mills) Rent-A-Car Agencies in Kiosks and 2.0% (20.0 mills) for Rent-A-Car Agencies.

Carried Unanimously

**REQUEST FOR GRANT,  
BEAUTIFICATION COMMITTEE  
PURCHASE OF LOADER ARM  
ASSEMBLY AND SNOW BLADE**

Motion – Gibbon/House

No. 14-20 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$19,865.00 to the Beautification Committee towards the purchase of a Loader Arm Assembly and Snow Blade for the Stephenville Gardens Corporation.

Carried Unanimously

**REQUEST FOR GRANT,  
STEPHEN AWARDS COMMITTEE**

As the chair of the Stephen Awards Committee Councillor Oake declared herself in conflict of interest and left the Council table.

Motion – Gibbon/Aylward

No. 14-21 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in

the amount of \$2,500.00 to the Stephen Awards Committee.  
Carried

Councillor Oake abstained from voting.

Councillor Oake returned to the Council table on the conclusion of the discussion on this item.

**MOTION, 2014-15 MUNICIPAL  
CAPITAL WORKS PROGRAM,  
AQUATIC CENTRE RENOVATIONS,  
CP3 EXTERIOR UPGRADES**

Motion – Gibbon/Oake

- No. 14-22 That the recommendation of the Finance Committee be accepted and under the Municipal Capital Works program, the Town of Stephenville submit an application in the amount of \$65,000 to increase the funding necessary to complete the Aquatic Centre Exterior Upgrades (CP3).  
Carried Unanimously

**MOTION TO REQUEST ADDITIONAL  
FUNDING, MCW DMA #12704,  
AQUATIC CENTRE RENOVATIONS,  
CP4 INTERIOR RENOVATIONS**

Motion – Gibbon/Tobin

- No. 14-23 That the recommendation of the Finance Committee be accepted and under the Municipal Capital Works Program, the Town of Stephenville submit an application for funding in the amount of \$41,866.90 to carry out the Aquatic Centre Interior Renovations (CP4) project.  
Carried Unanimously

**PERMITS AND MUNICIPAL PLAN**

**MUG UP GALLERY LICENSE**

**FAMILY DINING LTD.,**

**14 MAIN STREET**

DATA: Request for a permit to open a restaurant from space in the building located at 14 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town regulations.

Motion – Aylward/House

No. 14-24 That the recommendation of the Planning and Traffic Committee be accepted and Mug Up Gallery License Family Dining Ltd. be granted a permit to open a restaurant from space in the building located at 14 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

**EASY FINANCIAL SERVICES,**

**44 QUEEN STREET**

DATA: Request for a permit to utilize space in the Stephenville Mall, 44 Queen Street in order to accommodate a Financial Services Business.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town regulations.

Motion – Aylward/Gibbon

No. 14-25 That the recommendation of the Planning and Traffic Committee be accepted and Easy Financial Services be granted a permit to utilize space in the Stephenville Mall, 44 Queen Street in order to accommodate a Financial

Services office. Subject to conditions as outlined in the agenda data.  
Carried Unanimously

**ZIP SIGNS/EASY FINANCIAL SERVICES, 44 QUEEN STREET**

DATA: Request for a permit to install an illuminated single faced wall sign at 44 Queen Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town regulations.

Motion – Aylward/Oake

No. 14-26 That the recommendation of the Planning and Traffic Committee be accepted and Zip Signs/Easy Financial Services be granted a permit to install an illuminated single faced wall sign at 44 Queen Street. Subject to conditions as outlined in the agenda data.  
Carried Unanimously

**TOWN OF STEPHENVILLE  
SNOW CLEARING REGULATIONS  
2014**

DATA: It was the recommendation of the Planning and Traffic Committee that in accordance with the provisions of Section 414 (2) (oo) of the Municipalities Act, 1999, the Town of Stephenville Snow Clearing Regulations 2014 be adopted.

Motion – Aylward/Tobin

No. 14-27 That the recommendation of the Planning and Traffic Committee be accepted and in accordance with the provisions of Section 414 (2) (oo) of the Municipalities Act, 1999, the Town of Stephenville Snow Clearing Regulations 2014 be adopted.  
Carried Unanimously

**COLIN AND JANINE CARTER,  
14 OCEAN DRIVE**

DATA: Request for permission to subdivide the land located at 14 Ocean Drive.

It was the recommendation of the Planning and Traffic Committee that permission be granted subject to compliance with all Town regulations.

Motion – Aylward/House

No. 14-28 That the recommendation of the Planning and Traffic Committee be accepted and Colin and Janine Carter be granted permission to subdivide the land at 14 Ocean Drive subject to conditions as outlined in the agenda data.

Carried Unanimously

**CHANNAL, 143 MAIN STREET**

DATA: Request for a permit to open a meeting room/office from space in the building located at 143 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town regulations.

Motion – Aylward/Gibbon

No. 14-29 That the recommendation of the Planning and Traffic Committee be accepted and CHANNAL be granted a permit to open a meeting room/office from space in the building located at 143 Main Street subject to the conditions as outlined in the agenda data.

Carried Unanimously

**NEW BUSINESS**

**RESCISSION, MOTION NO. 14-09,  
REQUESTS FOR PROPOSALS, PRIME  
CONSULTANT SERVICES**

Motion – Gibbon/Oake

No. 14-30 That Motion No. 14-09, Requests for Proposals, Prime Consultant Services, be rescinded.

Carried Unanimously

**WELLNESS DAY, FEBRUARY 22**

Councillor Oake reminded residents that on Saturday, February 22, the Stephenville Leisure Council will be hosting a Wellness Day, the details of which will be provided later.

**ADJOURNMENT**

Motion – Aylward/Gibbon

No. 14-31 That the meeting adjourn at this time, 11:53 a.m.

Carried Unanimously

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**CHAIRPERSON**

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**DATE CONFIRMED**