

## **REGULAR GENERAL MEETING, FEBRUARY 8, 2018**

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:03 p.m. on February 8, 2018.

Present: Mayor Tom Rose, Chairperson  
Deputy Mayor: Susan Fowlow  
Councillors: Mark Felix  
Laura Aylward  
Don Gibbon  
Mike Tobin  
Absent: Maurice Hynes

Also Present: Town Manager, Mike Campbell  
Town Clerk, Jennifer Brake

### **CALL TO ORDER/ APPROVAL OF AGENDA**

Motion – Gibbon/Aylward

No.18-01 That the Agenda of the Regular General Meeting of February 8, 2018 be adopted as circulated.  
Carried Unanimously

### **MINUTES REGULAR GENERAL MEETING, JANUARY 25, 2018**

Motion – Fowlow/Aylward

No.18-02 That the Minutes of the Regular General Meeting of January 25, 2018 be adopted as circulated.  
Carried Unanimously

### **MATTERS ARISING FROM MINUTES**

### **PROCLAMATION & DELEGATIONS**

#### **SCOUT-GUIDE WEEK,**

Mayor Rose declared February 19-25, 2018 to be Scout-Guild Week.

#### **VIOLENCE PREVENTION MONTH**

Deputy Mayor, Fowlow, signed a Proclamation on January 30, 2018 declaring February 2018, to be

Violence Prevention Month in the Town of  
Stephenville.

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

#### **EXPENSE CHEQUE LISTING FOR JANUARY, 2018**

Motion - Felix/Tobin

No.18-03 That the recommendation of the Finance Committee be accepted and the Expense Cheque Listing for January, 2018 totaling \$278,202.07 be approved

Carried Unanimously

#### **REQUEST FOR GRANT, 2018 STEPHENVILLE WINTER CARNIVAL COMMITTEE**

Motion - Felix/Fowlow

No.18-04 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$1,500.00 to the 2018 Winter Carnival Committee be approved.

Carried Unanimously

#### **REQUEST FOR GRANT, STEPHENVILLE JETS**

Motion - Felix/Gibbon

No.18-05 That the recommendation of the Finance Committee be accepted and the Town of Stephenville give a grant in the amount of \$2,334.00 to the Stephenville Jets be approved.

Carried Unanimously

#### **REQUEST FOR GRANT, FEATHER & FOLK NATURE FESTIVAL**

Motion - Felix/Aylward

No.18-06 That the recommendation of the Finance Committee be accepted and

the Town of Stephenville give a grant in the amount of \$1,600.00 to the Feather and Folk Nature Festival being held June 7 – 10, 2018 be approved.

Carried Unanimously

## **911 CONTRACT**

Motion - Felix/Fowlow

No.18-07 That the recommendation of the Finance Committee be accepted that the Town of Stephenville sign 911 Service Agreement be approved.

Carried Unanimously

## **PLANNING & TRAFFIC COMMITTEE**

### **COMMUNITY EDUCATION NETWORK, 10 TENNESSEE DRIVE**

DATA: Request for a Permit to do exterior and interior renovations, as per plans submitted, to the building located at 10 Tennessee Drive, to accommodate 7 long-term supportive housing rental units for youth between 18 – 30 years of age.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to the approval of Service NL and compliance with all Town Regulations.

Councillor Felix declared himself in conflict of interest as the co-chair of the community education network committee and left the Council Chambers.

Motion - Fowlow/Tobin

No.18-08 That the recommendation of the Planning and Traffic Committee be accepted and Community Education Network be granted a permit to do exterior and interior renovations, as per plans submitted, to the building located at 10 Tennessee Drive, to accommodate 7 long-term supportive housing rental units for youth between

18 – 30 years of age, subject to conditions as outlined in the agenda data.

Carried

Councillor Felix abstained from voting.

Councillor Felix returned to the Council table at the conclusion of discussion on this item.

**CHANTEL GALE,  
165 NEW MEXICO DRIVE**

DATA: Request for Outline Planning Permission to accommodate a family child care business, at the residence located at 165 New Mexico Drive.

It was the recommendation of the Planning and Traffic Committee that Outline Planning Permission be granted subject to the approval of Service NL and compliance with all Town Regulations.

Motion - Fowlow/Felix

No.18-09 That the recommendation of the Planning and Traffic Committee be accepted and Chantel Gale be granted Outline Planning Permission to accommodate a family child care business, at the residence located at 165 New Mexico Drive, subject to conditions as outlined in the agenda data.

Carried Unanimously

**B & T BATTERY & AUTO PARTS,  
149-151 MAIN STREET**

DATA: Request for a permit to change the ownership of the existing business from GLD Associates Limited to B&T Battery & Auto Parts at the building located at 149-151 Main Street.

It was the recommendation of the Planning and Traffic Committee that this permit be granted subject to compliance with all Town Regulations.

Motion - Fowlow/Gibbon

No.18-10 That the recommendation of the Planning and Traffic Committee be accepted and B & T Battery & Auto

Parts be granted a to change the ownership of the existing business from GLD Associates Limited to B&T Battery & Auto Parts at the building located at 149-151 Main Street, subject to conditions as outlined in the agenda data.

Carried Unanimously

## **ECONOMIC DEVELOPMENT COMMITTEE**

Councillor Felix provided an updated on economic development committee since launching in December 2017. He stated the nomination process for the committee members has commenced and the committee still needs nominations for one youth, one aboriginal member and two business members. The MOU has been signed with Long Range CBDC and recruitment for Managing/Coordinating Director of Business Development has been advertised.

Budget Survey results will be delivered to council soon and posted on the Town's website.

## **BY-LAWS AND REGULATIONS**

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

### **FIVE- YEAR PROVINCIAL ROAD PLAN**

Mayor Rose stated the five-year provincial road plan had been publicized and the following investments had been announced:

2018-19: Hansen Memorial Highway Pulverize, reshape, widen and pave Noels Pond to Brook Street and Install erosion protection near (BSG Long term Care Facility) Route 460. And other work to be completed in 2019-20 for Route 460 and 490.

**Newfoundland and Labrador  
Environmental Industry Association  
(NEIA)**

Mayor Rose reported he attended NEIA- Offshore Wind- Energy Markets and Supply Chains workshop in St. John's. This was related to the proposed offshore wind energy project in Bay St. George. He stated Stephenville is a suggested location and he feels would be the least cost option and logical choice because of the Town's adjacency, less carbon footprint, port with appropriate draft, and options for transport and the Airport.

**MNL REGIONAL MEETING  
FEBRUARY 16-17, 2018**

Deputy Mayor Tobin reported that on behalf of Council, he will be attending the MNL regional meeting on February 16-17, 2018 in Rocky Harbour.

**MAYOR ROSE**

Stated Council will review the list of applicants for the Stephenville Gardens Corporation Board Members.

The RCMP will be engaged to recruit for the Municipal Enforcement Officer.

**COUNCILLOR TOBIN**

There's a need for the Municipal Enforcement Officer, he stated last week four illegally parked cars on New Mexico Drive prohibited a resident from entering their driveway.

**COUNCILLOR GIBBON**

Stated the Stephenville Winter Carnival went really well.

**ADJOURNMENT**

Motion – Aylward/Gibbon

No. 18-11 That the meeting adjourn at this time,  
12:36 p.m.

Carried Unanimously

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**CHAIRPERSON**

**DATE CONFIRMED**