

REGULAR GENERAL MEETING, FEBRUARY 21, 2019

A Regular General Meeting of the Council of the Town of Stephenville was held in the Council Chambers at 12:09 p.m. on February 21, 2019.

Present:	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor
	Laura Aylward	Councillor
	Mark Felix	Councillor
	Don Gibbon	Councillor
	Maurice Hynes	Councillor
	Mike Tobin	Councillor

Staff:	Mike Campbell	Town Manager
	Jennifer Brake	Town Clerk

CALL TO ORDER/APPROVAL OF AGENDA

Motion No. 19-40 Gibbon/Hynes

That the Agenda of the Regular General Meeting of February 7, 2019 be adopted as circulated.

Carried Unanimously

REGULAR GENERAL MEETING JANUARY 24, 2019

Motion No. 19-41 Hynes/Aylward

That the Minutes of the Regular General Meeting of January 24, 2019 be adopted as circulated.

Carried Unanimously

REGULAR GENERAL MEETING FEBRUARY 7, 2019

Motion No. 19-42 Tobin/Fowlow

That the Minutes of the Regular General Meeting of February 7, 2019 be adopted as circulated.

Carried Unanimously

MATTERS ARISING FROM MINUTES

By oversight the meeting minutes of January 24, 2019 were not adopted.

PROCLAMATION & DELEGATIONS

Scout – Guide Week

Mayor Rose declared February 18-24, 2019 to be Scout-Guild Week.

Heritage Day/Week 2019

Mayor Rose signed the proclamation declaring February 18 as Heritage Day; February 18- 24, 2019 to be Heritage week in the Town of Stephenville.

COMMITTEE REPORTS

FINANCE COMMITTEE

POLL TAX

Motion No. 19-43 Felix/Aylward

It was the recommendation of the Finance Committee that Poll Tax write offs totaling \$1,261.28 and adjustment totaling \$596.31 be approved.

Carried Unanimously

PROPERTY TAX

Motion No. 19-44 Felix/Gibbon

It was the recommendation of the Finance Committee that property tax write offs in the amount of \$5,115.20 be approved.

Carried Unanimously

BUSINESS TAX

Motion No. 19-45 Felix/Hynes

It was the recommendation of the Finance Committee that Business tax adjustments in the amount of \$ 4,453.03 be approved.

Carried Unanimously

MISCELLANEOUS AMOUNTS

Motion No. 19-46 Felix/Tobin

It was the recommendation of the Finance Committee that miscellaneous accounts write offs in the amount of \$2,948.00 be approved.

Carried Unanimously

ACCOUNTS PAYABLE LISTING FOR JANUARY 2019

Motion No. 19-47 Felix/Gibbon

It was the recommendation of the Finance Committee that the Accounts Payable Listing for January 2019 totaling \$260,565.47 be approved.

Carried Unanimously

REQUEST FOR GRANT, ROTARY CLUB OF STEPHENVILLE 44TH ANNUAL ROTARY MUSIC FESTIVAL

Motion No. 19-48 Felix/Aylward

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$150 to the Rotary Club of Stephenville's 44th Annual Rotary Music Festival.

Carried Unanimously

24TH ANNUAL TELETHON, BAY ST. GEORGE SICK CHILDREN'S FOUNDATION

Motion No. 19-49 Felix/Tobin

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$250 to the Bay St. George Sick Children's Foundation 24th Annual Telethon being held March 24, 2019.

Carried Unanimously

APPROVE FUNDING FOR BASEBALL FIELD

Motion No. 19-50 Felix/Hynes

It was the recommendation of the Finance Committee that the Town of Stephenville allocate funding in the amount of \$87,600 for the construction of a baseball field.

On motion to refer by Councillor Felix and seconded by Councillor Hynes, it is RESOLVED that the recommendation to allocate funding in the amount of \$87,600 for the construction of a baseball field be referred to the finance committee for further discussion and review.

Carried Unanimously

REQUEST FOR GRANT – SOCIETY FOR THE CARE AND PROTECTION OF ANIMALS

Motion No. 19-51 Felix/Tobin

It was the recommendation of the Finance Committee that the Town of Stephenville give a grant in the amount of \$1,163.20 to the Society for the Care and Protection of Animals to offset the 2019 Property Tax and Water and Sewer Tax levies for the property located at 15 Utah Drive.

Carried Unanimously

PERMITS AND MUNICIPAL PLAN

1 CONNECTICUT DRIVE- PORT HARMON AUTHORITY LIMITED

Motion No. 19-52

Fowlow/Gibbon

Request for a permit to occupy space in the building located at 1 Connecticut Drive to provide welding services for boat vessels.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

TANIKA CHAISSON- 9 LOGAN CRESCENT

Motion No. 19-53

Fowlow/Hynes

Request for Outline Planning Permission to construct a duplex on the property located at 9 Logan Crescent was discussed. There is a 10% Rear Yard Depth variance it was advertised in the paper with one objection received.

That the recommendation of the Planning and Traffic Committee be approved, subject to compliance with all Town Regulations.

Carried Unanimously

URBAN AND RURAL PLANNING ACT RESOLUTION TO ADOPT TOWN OF STEPHENVILLE MUNICIPAL PLAN AMENDMENT NO. 5, 2018

Motion No. 19-54

Fowlow/Tobin

Under the authority of Section 16 of the Urban and Rural Planning Act 2000, the Town Council of Stephenville adopt Municipal Plan Amendment No. 5, 2018

To allow portions of two delineated safety areas for the proposed Stephenville shooting range complex to be located within the Kippens Wellhead Protected Water Supply Area, includes the following changes

1. Section 3.9 – Discretionary Uses: Add *“target shooting ranges.”*
2. Well Head Protected Area Subtitle: ADD *“The only component of a shooting range that Council may permit is a safety area for a shooting field that is located outside a Well Head Protected Area. No other physical development related to a shooting range will be permitted within a Well Head Protected Area. In addition, any proposed development will be subject to applicable Federal and Provincial laws and regulations as well as any other conditions deemed necessary by Council.”*

Carried Unanimously

**URBAN AND RURAL PLANNING ACT RESOLUTION TO ADOPT TOWN OF STEPHENVILLE
DEVELOPMENT REGULATIONS AMENDMENT NO. 9, 2018**

Motion No. 19-55

Fowlow/Hynes

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the Town Council of Stephenville adopt Development Regulation Amendment No. 9, 2018.

This is enacted to comply with Amendment No. 5 to the Stephenville Municipal Plan. The purpose is to provide Council authority to allow the safety areas for a proposed target shooting range to be developed in the Kippens Wellhead Protected Water Supply Area zone, includes the following changes.

Use Zone Table: Wellhead Protected Water Supply Area Kippens (WPWSA-K) Zone

1. Discretionary Use Class - Add " Target shooting range"
2. Add to the list of Conditions (# 6)
 6. Shooting Range

A safety area is the only component of a shooting range complex that may be permitted in the Wellhead Protected Water Supply Area Kippens zone.

Carried Unanimously

APPROVAL TO PROCEED WITH AMENDMENT FOR AIRBNB

Motion No. 19-56

Fowlow/Aylward

That the recommendation of the Planning and Traffic Committee be approved, and the Town of Stephenville proceed with an amendment to accommodate properties listed on sites such as Airbnb's.

As these are currently unlicensed, untaxed and unregulated, this significantly impacts other licensed businesses in town.

Carried Unanimously

PARTNERSHIP AGREEMENT- INCLUSIONNL

Motion No. 19-57

Fowlow/Felix

That the recommendation of the Planning and Traffic Committee be approved that the Town of Stephenville enter into Partnership Agreement with InclusionNL. This will increase inclusion and accessibility in employees work environment and the delivery of programs and services for the Town of Stephenville

Carried Unanimously

BY-LAWS AND REGULATIONS

UNFINISHED BUSINESS

NEW BUSINESS

Due to conflict of Interest; being the property owner, Mayor Rose left the council chambers

45 Hillier Avenue - Request Extension to Order issued.

Deputy Mayor stated the property owners requested an extension to the order issued to cease and desist using the premises for residential purposes on the property located on 45 Hillier Avenue.

On motion by Councillor Hynes and seconded Councillor Aylward, it was RESOLVED to extend the time stated in the order issued to cease and desist using the premises for residential purposes from fourteen days of the issuance of the order to six months, to the property owners located at 45 Hillier Avenue

Motion Carried

Mayor Rose returned to the council chambers upon conclusion of the discussion.

MAYOR ROSE

Mayor Rose stated he attend an event in Moncton, which the town was the recipient of an award which recognized the Towns partnership with Federation for Canadian Municipalities (FCM) as the initiative to focus on Stephenville being a green community.

COUNCILLOR AYLWARD

Councillor Aylward indicated she was pleased to see the medical clinic being renovated.

ADJOURNMENT

Motion No. 19-58 Aylward/Gibbon

There being no further business, the meeting adjourned at 12:45 p.m.

Carried Unanimously

MAYOR

TOWN CLERK