

**PUBLIC COUNCIL MEETING
MINUTES
April 6th, 2023**

A public council meeting was held at the Town of Stephenville Town office on Thursday April 6th, 2023. The meeting was also streamed.

Present	Tom Rose	Mayor
	Susan Fowlow	Deputy Mayor
	Laura Aylward	Councillor
	Myra White	Councillor
	Tracy Boland	Councillor

Absent:	Tristan Hulan	Councillor
	Lenny Tiller	Councillor

Staff:	Colin Maddock, Chief Administrator Officer
	Jennifer Brake, Town Clerk

CALL TO ORDER

Mayor Rose called the meeting to order at 7:05 PM

APPROVAL OF AGENDA

23-102 Boland White

Be it resolved that the Agenda for April 6, 2023 be approved as presented.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried

APPROVAL OF MINUTES

23-103 Alyward/Boland

Be it resolved that the minutes of Public Meeting of Council March 23th, 2023, be approved as presented.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

None

COMMITTEE REPORTS

FINANCE COMMITTEE

Councillor White presented the recommendations from the finance committee meeting held on April 4th, 2023.

Property Tax

23-104 White/Fowlow

Be it resolved that approval be given to write off Property Taxes in the amount of \$6,719.60.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried

Water & Sewer Tax

23-105 White/Boland

Be it resolved that approval be given to adjust Water and Sewer Taxes in the amount of \$690.95.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried

Remission of Tax

23-106 White/Aylward

Be it resolved that approval be given to write off remission of tax in the amount of \$4,721.06 and provide refunds of \$764.64.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried

Sale Parcel of Land-321A Queen Street

23-107 White/Fowlow

Be it resolved that approval be given to sell a parcel of land known as 321A Queen Street to Enviro Green Septic Pumping Ltd. in the amount of \$500.00, with the agreement that a buffer must be maintained with existing residential development and the purchaser be responsible for legal fees, survey and all other related costs.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried

Expense Cheque Listing

23-108 White/Fowlow

Be it resolved that approval to given to pay expense cheque listing for March 2023 totaling 423,377.30.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried

Approval to Sign-Project Number 17-GI-23-00069 Main Street Reconstruction

23-109 White/Fowlow

Be it resolved that approval be given to accept the cost-shared funding agreement as outlined from the Department of Transportation and Infrastructure approval letter for Project Number 17-GI-23-00069 Main Street Reconstruction with a total project value of \$ 3,757,818.

The Town of Stephenville agrees to provide municipal share of 20% totaling \$681,544 for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Stephenville.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried

Requesting Approval to Travel – Lake City

23-110 White/Aylward

Be it resolved to approve Mayor Rose to travel to Lake City, South Carolina for PBS Event “From inside the Circle” taking place on April 22, 2023, with estimated expenses of \$4000.00.

Question was called to explain the event; Mayor Rose requested Deputy Mayor to chair the meeting. In response Mayor Rose stated a nontraditional venue is turned into a concert space, with all ticket proceeds donated to local charities. We have partnered with Lake City and artists from Newfoundland will perform in Lake City and verse versa. Stephenville’s event will take place on June 24, 2023 and will be a three day event, with Arts NL hosting their annual award ceremony. Stephenville was selected because of its US Airforce history, and airport for 9/11. The production will broadcast on Public Broadcasting Service (PBS), which means marketing for the town, revenue for local businesses. Mayor resumed as Chairperson.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried

Approval to Hire Prime Consultant

23-111 White/Fowlow

Be it resolved to approve to hire Allnorth Consultants Ltd as the Prime Consultant for Climate Challenge Fund (CCCF) Low Carbon Economy Leadership Fund (2018-2024) Fuel Switching Project YMCA in the amount of \$9,300 plus HST.

Question was called to explain, Mayor Rose requested Deputy Mayor to Chair the meeting and he responded, stating this was an approved funding agreement with Federal Government to replace fossil fuels into greener energy source (electric heat). Mayor resumed as Chairperson.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White
Opposed: 0 Motion Carried

PERMITS AND MUNICIPAL PLAN

Councillor Aylward presented the recommendations from the Planning and Traffic committee meeting held on April 4, 2023.

60 West Street- Mi'kmaw Cultural Foundation Incorporated

23-112 Aylward/Boland

Be it resolved to approve a permit to change the existing business from Qalipu to Mi'kmaw Cultural Foundation Incorporated, on the property located at 60 West Street.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White
Opposed: 0 Motion Carried

241 Carolina Avenue- Gales Ramp Up Tan & Tone

23-113 Aylward/White

Be it resolved to approve a permit to change legal ownership and continue operation of business located at 241 Carolina Avenue. Subject to Service NL approval.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White
Opposed: 0 Motion Carried

78 Missouri Drive-Stephenville Self Storage

23-114 Aylward/Boland

Be it resolved to approve a permit to complete interior and exterior renovations, the building located at 78 Missouri Drive to accommodate a self-storage facility. Subject to Service NL approval.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White
Opposed: 0 Motion Carried

151 Connecticut Drive-White's Construction Limited

23-115 Aylward/Boland

Be it resolved to approve a permit to utilize 4600 sq ft of the existing building supply warehouse located at 151 Connecticut Drive for pre-engineered roof truss manufacturing plant. Subject to Service NL approval.

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Deputy Mayor Fowlow

She acknowledged Stephenville Dome is hosting two hockey tournaments during Easter Break, and she wished all teams traveling to have fun and safe travels.

Councillor Aylward

She stated there are still a lot of unknowns as the provincial health care is operating under one authority but feels representation for our hospital can only improve. She indicated the West Coast Action Committee is seeking new members, and interested individuals can contact her.

Mayor Rose

Stated he is hopeful the new board and new structure will recognize the services that our hospital was built to utilize and will expand on the services offered as the town grows.

Acknowledged Jackie Legrow, achievement at the 2023 World Master's Cross Country Skiing Championships in Austria.

NOTICE OF MOTION

None

ADJOURNMENT

23-116 Aylward/White

Resolved that since there is no further business the meeting adjourned at 7:35pm

In Favor: 5 Rose, Fowlow, Aylward, Boland, White

Opposed: 0 Motion Carried