



**Town of Stephenville**  
**Employment Opportunity**  
**Director of Engineering and Asset Management**

The Town of Stephenville is located in scenic Bay St. George. It has a sound economic infrastructure based on longtime commercial interests and industries. It has a 42-bed hospital, a thriving education system including the Provincial Headquarters of the College of the North Atlantic, and a multitude of recreational facilities and activities. It has a wonderful blend of intriguing natural beauty, fascinating history, warm hospitality, and rich cultural tradition. The area is home to a blend of French, English, Scottish and Mi'kmaq Indian ancestries, combining to form a unique mixture of culture and tradition.

Since its beginning in May of 1844, Stephenville has grown significantly. The first census report in 1844 cited 103 inhabitants in the area. The 2016 official Census Canada population was 6,623 and is the service centre for an area of approximately 25,000. Stephenville has grown into an efficient and vibrant community. It is the second largest community on Newfoundland's west coast. It provides an exceptional quality of life and has a high level of industrial activity.

The Town of Stephenville is looking to immediately hire a Director of Engineering and Asset Management and is inviting anyone with a passion for local government and a desire to improve the lives of residents and encourage economic growth to apply. This position reports directly to the Chief Administrative Officer. Working as a member of the Senior Management Team, the Director of Engineering and Asset Management will provide strategic direction, leadership, and administration to the department and provides direction to a management team which oversees the day-to-day operations of municipal services. This position oversees all aspects of the design, construction,

and lifecycle management of municipal infrastructures, including municipal road systems, water and wastewater systems, and municipal capital works projects.

The ideal candidate will foster a results-oriented work ethic, and ability to work independently to produce quality work and recommendations within tight timelines. The successful candidate will contribute to the overall management and direction of the municipality while providing leadership, direction, and support to the department staff ensuring all policies and directives from Council are followed and implemented. Acting as an advisor on matters related to the Department, the Director will attend Committee and/or Council meetings and provide regular updates and reports on the status of departmental activities and relationships. The incumbent must have a solid understanding of developing, overseeing, and managing a budget as well as a good understanding of equipment and life cycle management.

To be successful in this role the applicant must have:

- Hold a Professional Engineering designation or related discipline, such as CET, along with practical engineering and construction experience.
- Minimum of five (5) years of progressively advancing management experience, preferably in a municipal or union environment.
- A solid understanding of human resources and Finance.
- Knowledge and experience in design, construction, and maintenance of municipal infrastructure including roadways, sanitary and storm sewer collection systems, and water distributions systems.
- Strong skills in GIS and AutoCAD. Skills in modelling and design software will be considered an asset.
- The successful candidate will liaise with multiple levels of government, community members, and other stakeholders regarding the delivery of operational activities.
- Excellent written and verbal communication skills,
- Proficiency with MS Office (Word, Excel, PowerPoint and Outlook)
- Able to work irregular hours and to travel when required.
- Must have a valid Newfoundland and Labrador Driver's License.
- Equivalencies and relevant experience may be considered.

If you are a results-oriented leader with experience building effective teams and strong working relationships, and you enjoy seeking solutions and producing results, we want to hear from you!

Please submit resume to:

Jennifer Brake  
Town of Stephenville  
125 Carolina Drive  
Stephenville, NL, A2N 2S6  
[jennifer.brake@stephenville.ca](mailto:jennifer.brake@stephenville.ca)

**Job Type:** Monday – Friday, 40 hours per week (after hours may be required)

**Closing Date:** Wednesday, September 20, 2023 @ 4:30pm

We wish to express our appreciation to all applicants, however, only candidates selected for an interview will be contacted.

The successful candidate will be required to provide a recent Certificate of Conduct

*This Town of Stephenville is an equal opportunity employer and is committed to the employment of a qualified workforce which reflects the community's diversity.*