

**MINUTES
PUBLIC COUNCIL MEETING
November 3rd, 2022**

A public council meeting held at the Town of Stephenville Town office on Thursday November 3rd, 2022. The meeting was also streamed.

Present

Susan Fowlow	Deputy Mayor, Chairperson
Laura Aylward	Councillor
Myra White	Councillor
Tracy Boland	Councillor
Tristan Hulan	Councillor

Absent: Mayor Tom Rose
Councillor Lenny Tiller

Staff: Jennifer Brake, Town Clerk

CALL TO ORDER

Deputy Mayor Susan Fowlow called the meeting to order called the meeting to order at 7:03 PM

APPROVAL OF AGENDA

22-336 White/Aylward
Be it resolved that the agenda be approved as presented.
In Favor: 5
Opposed: 0 Motion Carried

APPROVAL OF MINUTES

22-337 Aylward/Hulan
Be it resolved that the minutes of October 27, 2022, public council meeting be approved as presented.
In Favor: 5
Opposed: 0 Motion Carried

MATTERS ARISING FROM MINUTES

None

PROCLAMATIONS AND DELEGATIONS

Royal Canadian Legion Poppy/Remembrance Proclamation

COMMITTEE REPORTS

FINANCE COMMITTEE

Councillor White presented the recommendations from the finance committee meeting held on November 1st, 2022.

Expense Cheque Listing for October 2022

22-338

White/Hulan

Be it resolved that Council approve to pay Expense Cheque Listing for October 2022 totaling \$796,879.49.

In Favor: 5

Opposed: 0 Motion Carried

Request for Sponsorship, Western Kings AAA U13

22-339

White/Boland

Be it resolved that Council approve to provide a sponsorship in the amount of \$500.00 to the Western Kings AAA U13 Hockey Tournament being held November 11-13th at the Stephenville Dome.

In Favor: 5

Opposed: 0 Motion Carried

Approval to Submit -Canada Community-Building Fund

22-340

White/Hulan

Be it resolved that Council approve the Town of Stephenville to submit its Capital Investment Plan to the Department of Environment, Climate Change and Municipalities for Gas Tax Funding in the amount of \$299,081.29 for Georgia Drive paving project.

In Favor: 5

Opposed: 0 Motion Carried

Approval to Cancel Award of Tender - 263 Carolina Avenue

22-341

White/Aylward

Be it resolved that Council approve the Town of Stephenville to cancel the Award of Tender for 263 Carolina Avenue as per Motion No. 22-90 for the sale of property located at 263 Carolina Avenue. The Request for Proposal has expired without an agreement in place as per the terms outlined.

In Favor: 5

Opposed: 0 Motion Carried

Request for Grant - Go Western Newfoundland

22-342

White/Boland

Be it resolved that Council approve to provide a grant in the amount of \$2,500.00 to Go Western Newfoundland.

In Favor: 5

Opposed: 0 Motion Carried

Request for Sponsorship- The Royal Canadian Legion Newfoundland & Labrador Command's 23rd Anniversary Edition "Veterans Service Recognition Book"

22-343

White/Boland

Be it resolved that Council approve to purchase a half page Ad in the amount \$705.00 in the Royal Canadian Legion, 23rd Veteran Service Recognition Book.

In Favor: 5

Opposed: 0 Motion Carried

Request for Donation – Royal Canadian Legion, 2022 Poppy Remembrance Campaign

22-344

White/Aylward

Be it resolved that Council approve to provide a donation in the amount of \$250.00 to the Royal Canadian Legion 2022 Poppy Remembrance Campaign.

In Favor: 5

Opposed: 0 Motion Carried

Donation, Stephenville High School Scholarship & Bursary Committee

22-345

White/Hulan

Be it resolved that Council approve to give a grant in the amount of \$500.00 to the Stephenville High School Scholarship & Bursary Fund.

In Favor: 5

Opposed: 0 Motion Carried

Retention Invoice Roy Canadian Legion- Western Health

22-346

White/Boland

Be it resolved that Council approve to pay \$2,605.00 to the Royal Canadian Legion for administration fees for Western Health Retention Program.

In Favor: 5

Opposed: 0 Motion Carried

PERMITS AND MUNICIPAL PLAN

Councillor Aylward presented the recommendations from the Planning and Traffic committee meeting held on November 1st, 2022.

4 Boland's Drive-Josh Penney

22-347

Aylward/White

Be it resolved approval to issue a permit to do exterior and interior renovations to the building located at 4 Boland's Drive to accommodate a medical clinic, subject to approval of Service NL

In Favor: 5

Opposed: 0 Motion Carried

3 Kelly place-Annette's Treats

22-348

Aylward/Boland

Be it resolved approval to issue a permit to operate a home-based baked goods business out of the residence located at 3 Kelly Place.

In Favor: 5

Opposed: 0 Motion Carried

4 Pennsylvania Drive-Joshua Matthews

22-349

Aylward/Hulan

Be it resolved approval to grant Outline Planning Permission to operate a day care out of the residence located at 4 Pennsylvania Drive, subject to approval of Service NL.

In Favor: 5

Opposed: 0 Motion Carried

BY-LAWS AND REGULATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Councillor Aylward provided an update on Western Health. Indicating there will be a third physician for the ER and they are still actively seeking two more positions for the ER at the Sir Thomas Roddick Hospital.

NOTICE OF MOTION

None

ADJOURNMENT

22- 350

Aylward/White

Resolved that since there is no further business the meeting adjourned at 7:20pm

Carried Unanimously