

**PUBLIC MEETING OF COUNCIL  
February 6, 2025**

Present: Tom Rose Mayor, Chairperson  
Laura Aylward Councillor (online, joined visually at 12:15pm)  
Maurice Hynes Councillor  
Tom O'Brien Councillor  
Darren Roberts Councillor  
Myra White Councillor

Regrets: Susan Fowlow Deputy Mayor

Staff: Bill Ramsay, Chief Administrative Officer  
Candace Simon, Deputy Chief Administrative Officer  
Jennifer Brake, Town Clerk  
Marilee Joy-Castillo, Communication Officer  
Matt Simms, Planning and Development Manager  
Mike Ratter, Community, Economic, and Industrial Development Manager

**The meeting was called to order at 12:13pm**

**Land Acknowledgment**

We respectfully acknowledge the Town of Stephenville as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador.

**APPROVAL OF AGENDA**

**25-25** Moved by Councillor Roberts, Seconded by Councillor White  
Be it Resolved to Approve the agenda for February 6, 2025 as presented.

In Favor: 5 Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**APPROVAL OF MINUTES**

**25-26** Moved by Councillor Hynes, Seconded by Councillor Roberts  
Be it Resolved to approve Public Meeting of Council Minutes dated January 23, 2025

In Favor: 5 Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**25-27** Moved by Councillor White, Seconded by Councillor O'Brien  
Be it Resolved to approve Special Public Meeting of Council Minutes dated January 31, 2025

In Favor: 6 Aylward, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**MATTERS ARISING FROM MINUTES**

NONE

**PROCLAMATIONS AND DELEGATIONS**

Mayor proclaimed the Month of February as Violence Prevention Month

**COMMITTEE REPORTS**

***FINANCE COMMITTEE***

**Expense Cheque**

**25-28** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to pay expense cheques for the month of January 2025 in the amount of \$ 373,740.48

In Favor: 6 Aylward, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**Accounts Payable**

**25-29** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve accounts payable for February 6, 2025 in the amount of \$392,644.06

In Favor: 6 Aylward, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**Approval to Host MNL Fall Regional Meeting**

**25-30** Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved that the Town of Stephenville host Municipalities Newfoundland and Labrador Fall Regional Meetings in September 2025 with anticipated cost of \$1,000.

In Favor: 6 Aylward, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**PLANNING AND DEVELOPMENT COMMITTEE**

**Approval Street Lights**

**25-31** Moved by Councillor Hynes, Seconded by Councillor White

Be it Resolved that the town install seven (7) streetlights commencing on Carolina Avenue unto Utah Drive.

In Favor: 6 Aylward, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

**BY-LAWS, REGULATIONS, POLICYS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Mayor Rose**

He acknowledged that the Stephenville Dymond Airport requested assistance from the town to clear wind roll on its runway due to temporary failure of two snow loaders, posing a safety risk for emergency landing. Town staff will provide equipment and resources on cost recovery ensuring the runaway remains operational for these critical services until their equipment is operational in the coming weeks. Councillor Hynes stated the decision to help was made in the interest of the community and the travelling public, if it wasn't cleared pilots and air ambulance personnel would receive notification that they couldn't land and timing in an emergency is critical. Councillor O'Brien stated it's a cost recovery and we are working together for the good of the community; it's the responsible thing to do.

He acknowledged two members from the Caribou Curling Club; sibling Ryan and Sarah Lamswood, both won provincial championships on the same day and will each represent the province nationally.

He noted the announcement that Altas Salt Inc received funding from Atlantic Canada Opportunities Agency (ACOA) for its project in St. Georges. This is great news for our region as there will be economic benefits.

**CAO**

Update on the curling club – the town has received one piece of equipment required for the curling club and the other is due in April. Unfortunately, the equipment couldn't be repaired and had to be replaced.

The Town of Stephenville hosted a Joint Council Meeting, with representatives from Stephenville Crossing and Port Aux Basques. Port Aux Basques will be hosting the next meeting in May, with anticipation that more towns will join. It's a resource for the communities of the Southwest Coast to come together. Councillor O'Brien noted councils, and also local services districts are a part of the Southwest Coast Joint Council; there is strength in numbers when lobbying for the interests of the Southwest Coast. Mayor Rose stated as community leaders we need to come together and prioritize the needs of the region. He noted he suggested to the Chair of the Southwest Coast Joint Council, Mayor Peter Fenwick, to initiate lobbying the government to review engineering design to road upgrades to travel from Port Aux Basque to St. John's via Buccans.

**Councillor Hynes**

He stated the Royal Canadian Legion will receive funding from the program - New Horizons for Seniors in the amount of \$24,000 to enhance accessibility to the Legion.

**NOTICE OF MOTION**

None

**ADJOURNMENT**

**25-32** Moved by Councillor O'Brien, Seconded by Councillor White

Resolved that since there is no further business the meeting adjourned at 12:40pm

In Favor: 6 Aylward, Hynes, Roberts, Rose, O'Brien, White  
Opposed: 0 Carried

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Mayor

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Town Clerk