

PUBLIC MEETING OF COUNCIL

June 5, 2025

Present: Tom Rose Mayor, Chairperson
Susan Fowlow Deputy Mayor
Laura Aylward Councillor
Maurice Hynes Councillor
Tom O'Brien Councillor
Darren Roberts Councillor
Myra White Councillor

Staff: Bill Ramsay, Chief Administrative Officer
Candace Simon, Deputy Chief Administrative Officer
Jennifer Brake, Town Clerk
Matt Simms, Planning and Development Manager
Marilee Joy-Castillo, Communications Manager
Mike Ratter, Community, Economic, and Industrial Development Manager

Other: two attendees in the gallery

Call to Order

The Mayor called the meeting to order at 4:00pm

Land Acknowledgment

We respectfully acknowledge the Town of Stephenville as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador.

Approval of Agenda

25-223 Moved by Councillor Roberts, Seconded by Councillor Hynes

Be it Resolved to approve the Agenda for June 5, 2025 as presented.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

Approval of Minutes

25-224 Moved by Deputy Mayor Fowlow, Seconded by Councillor White

Be it Resolved that the minutes for May 15, 2025 Public meeting of council be approved.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

MATTERS ARISING FROM MINUTES

No matters

PROCLAMATIONS AND DELEGATIONS

The Mayor signed the Proclamation declaring the month of June as Recreation Month in the Town of Stephenville.

June is recognized as Pride Month in the Town of Stephenville.

FINANCE COMMITTEE REPORTS

Accounts Payable

25-225 Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve accounts payable for June 5, 2025 in the amount of \$646,866.52 as presented.

In Favor:	7	Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed:	0	Carried

Expense Cheques

25-226 Moved by Councillor White, Seconded by Councillor Aylward

Be it Resolved to approve expense cheques for the May 2025 in the amount of \$402,362.98

In Favor:	7	Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed:	0	Carried

Business Tax

25-227 Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Business Tax Write-offs in the amount \$251.25

In Favor:	7	Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed:	0	Carried

Remission of Tax

25-228 Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Remission of Tax in the amount of \$468.02

In Favor:	7	Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed:	0	Carried

Approval of Purchase Public Sector Procurement Program

25-229 Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve to purchase Public Sector Procurement Program in the amount of \$ 6800.00 plus tax to support employee professional development in accordance with job requirements.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

Request for Grant – Hillside Interfaith Cemetery

25-230 Moved by Councillor White, Seconded by Councillor Roberts

As a member on the Board of Directors, Councillor Hynes Declared Conflict of Interest, and left the council table.

Be it Resolved to approve a Grant to Hillside Interfaith Cemetery in the amount of \$15,000

In Favor: 6 Aylward, Fowlow, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

Approval to Award Purchase – 2025 Triple Axe Trailer

25-231 Moved by Councillor White, Seconded by Councillor Aylward

Be it Resolved to purchase 2025 Triple Axe Trailer from GD Equipment Ltd in the amount of \$ 23,686 plus HST.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

Approval to Award Purchase – 2025 Mini Excavator

25-232 Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to purchase 2025 Hitachi ZX50U-5N Mini Excavator with a five-year warranty from Wajax Limited in the amount of \$110,000 plus HST.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

Approval to Sign Prime Consultant Agreement

25-233 Moved by Councillor White, Seconded by Councillor Hynes

Be it Resolved to enter into Prime Consultant Agreement with Englobe Corp. in the amount of \$205,036.34(HST included) for Project No.17-RNC-22-00016 Minnesota Drive Roundabout.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

Approval of Change Orders

25-234 Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Change Order No. 1 for Project No. 17-GI-24-00025 Russell Heights in the amount of \$3277.50 HST Included

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

25-235 Moved by Councillor White, Seconded by Councillor Aylward

Be it Resolved to approve Change Order No. 2 for Project No. 17-GI-24-00025 Russell Heights in the amount of \$57,829.38 HST included.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

25-236 Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Change Order No. 1 for Project No. 17- GL-23-00069 Main Street Reconstruction in the amount of \$85,016.05 HST included

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

25-237 Moved by Councillor White, Seconded by Councillor Roberts

Be it Resolved to approve Change Order No. 2 for project No. 17-GL-23-00069 Main Street Reconstruction in the amount of \$5,423.75 HST included

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

The CAO noted the change orders were for quantity adjustments.

BY-LAWS, REGULATIONS, POLICYS

Arrears Sale By-Law

25-238 Moved by Deputy Mayor Fowlow, Seconded by Councillor Hynes

Pursuant to the Authority conferred in the Towns and Local Service Districts Act, Section 7, Be it Resolved that the Town Council of Stephenville adopt Arrears Sale By-Law.

In Favor: 7 Aylward, Fowlow, Hynes, Roberts, Rose, O'Brien, White
Opposed: 0 Carried

It was noted the Arrears Sale is a mandatory By-Law under the new Act.

UNFINISHED BUSINESS

NEW BUSINESS

Board of Directors - Stephenville Gardens Corporation (The Dome)

The Mayor congratulated the newly appointed board of directors and thanked the previous board for their dedication and service.

The New Board of Directors:

Kyle Barron

Sterling Judge

Corey Oliver

Craig Parsons

Ziggy Snook

Cec Stein

Trent White

Councillor Roberts

He referred to the recent incident where firefighters were reportedly shot at with air guns and expressed those responsible should be held accountable. The Mayor stated a projectile of any kind could result in severe or potentially permanent injury. The CAO indicated efforts were made by an individual and family to apology, however the incident was serious and its important our community feels safe. The RMCP released a statement and are addressing the incident.

Mayor Rose

He referenced the Overpass on Minnesota Drive had to be replaced after engineering assessment was completed. The roundabout was most cost-effective option. While we recognize this may be unfamiliar for some residents, we're confident that, with use, it will become second nature.

Council recognized Councillor Laura Aylward's upcoming 86th Birthday

He acknowledged D-Day on June 6, the day allied forces landed on the beaches of Normandy, France. And the lost their lives to our Canadians and Newfoundlanders and the Allies, and for those on the other side, they put on a uniform for the country.

NOTICE OF MOTION

None

ADJOURNMENT

25-239 Moved by Councillor O'Brien, Seconded by Councillor White

Resolved that since there is no further business the meeting adjourned at 4:37 pm